

The Board of Fire Commissioners, Gloucester Township Fire District # 4 held a Regular Meeting on March 20, 2019, in the office of the Board of Fire Commissioners. This meeting has been properly advertised according to the State of New Jersey Sunshine Laws.

ROLL CALL

Commissioner M. Jones (here) Commissioner R. Jones (here)
Commissioner McCann (absent) Commissioner Grady (here)
Commissioner Vannoni (absent)

Attendees: Solicitor Carlamere, FF Klingberg, Chief Cipriano, Captain Reiss, FF Imilinski,

Motion by Commissioner R. Jones, second by Commissioner M. Jones to approve the meeting minutes of the Regular Meeting 2/20/2019. All in favor, with Commissioner Grady abstaining.

Motion by Commissioner R. Jones, second by Commissioner M. Jones to approve the Workshop Meeting minutes of 3/6/2019. All in favor, with Commissioner Grady abstaining.

COMMISSIONER REPORTS

Commissioner R. Jones reported that 842 got new rear tires. The generator was removed from the rear compartment of 842, and a cord reel from R-3. The rescue tools were serviced today, and inspected. The physicals are ongoing. Tonight, we have 3 applications for cadets.

Commissioner Grady had nothing.

Commissioner M. Jones asked to go into closed session prior to paying bills.

CORROSPONDENCE

None.

CLERK'S REPORT

None

Motion by Commissioner R. Jones, second by Commissioner Grady to go into Closed Session to discuss contracts. All in favor, motion carries.

ROLL CALL

Commissioner M. Jones (yes) Commissioner R. Jones (yes)
Commissioner Grady (yes)

Meeting called back to order.

ROLL CALL

Commissioner M. Jones (here) Commissioner R. Jones (here)
Commissioner Grady (here)

Commissioner M. Jones reported that during closed session they discussed the bid that was received for the Blackwood Road project, sprinkler system.

Solicitor Carlamere said the consensus of the Board is that the bid came way over budget, and with that being said, they will reject the bid as it is not in the best interest of the District, and would cause the District to go way over in the budget.

Motion by Commissioner R, Jones, second by Commissioner Grady to vote on rejecting the bid submitted by MJ Papparone. All in favor, motion carries.

Solicitor Carlamere said the bid is not in the best interest of the District, and will exceed the budget.

ROLL CALL

Commissioner M. Jones (yes) Commissioner R. Jones (yes)
Commissioner Grady (yes)

Solicitor Carlamere said that bid will have to be sent back to the bidder, along with the check.

Commissioner M. Jones said along with the bid, he had 2 contractors, George Cutler Plumbing, and TDK Enterprises, Sprinkler Installers, also for the Blackwood Road project. He would like to pass a motion to remove them from the bill list for tonight, and he will contact them to see if they can hold the quotes one more month.

Motion by Commissioner Grady, second by Commissioner R. Jones to remove George Coulter Plumbing and TDK Enterprises from tonight's bill list. All in favor, motion carries.

TREASURER'S REPORT

Motion by R. Jones, second by Commissioner Grady to pay the amended bill list in the amount of \$ 122,723.39. All in favor, motion carries.

FIRE OFFICIAL REPORT

Attached.

Commissioner M. Jones wanted to note that the Fire official is requesting a part time Fire Inspector, with the budgeted position, and with no in-house qualified applicants, that the Board start the process through Civil Service to establish a candidate list.

Commissioner R. Jones asked how do we know there are on in-house candidates. Did a letter go out to the membership?

Commissioner M. Jones said he does not know. He has not seen anything.

Commissioner Grady asked if it goes through Civil Service, doesn't it have to be a full-time position?

Captain Reiss said you are permitted to limit the hours. For example, you can have a minimum of 24 hours not to exceed 32 hours, and you can set that, in the Civil Service advertisement. There is no testing, because it is a position by appointment. He said you get to interview from the resumes that would be submitted. He is not sure of the date, or time frame.

Commissioner M. Jones said he does not know if we really need a part time inspector. He said the Fire Official actually has less to do, now that he no longer does multi family, which the State has taken over. The apartments are now State run.

Commissioner Grady asked who is his back up when he is out of service.

Commissioner M. Jones replied that would be Captain Reiss.

Commissioner R. Jones said it should be put on the agenda for the Workshop.

Motion by Commissioner J. Grady, second by Commissioner R. Jones to reject hiring a part time inspector. All in favor, motion carries.

CHIEF'S REPORT

Attached.

Comments made to the report:

1. Social Media Policy: Commissioners do not have a copy.
2. Flower sale: It is a C, B, C shift. Weekend. Allergies to both platoons are an issue. Storing them outside. Cleaning up after themselves. Are they going to be using a utility vehicle?

Commissioner R. Jones asked that they do not leave a truck running out front for 12 hours. That is a DEP issue, you are allowed 3 minutes.

Chief Cipriano said they will not be using a utility.

Commissioner Grady asked the Chief what needs to be done with 841?

Commissioner R. Jones said he is still waiting on the accident report, since 2017.

Commissioner Grady said there is no accident report?

Chief Cipriano said there is, but he is waiting on a signature. PSE&G truck hit it while it was sitting on Blackwood Clementon Road. The diamond plate has been pulled off. He is afraid someone may cut their leg on it.

Commissioner R. Jones does not think they will make good on it. He went on to ask about the social media policy, are we suppose to adopt this tonight.

Solicitor Carlamere said you have not had the opportunity to review it yet.

Commissioner R. Jones said there are other policies.

Chief Cipriano said yes, they will include everyone.

Commissioner R. Jones said he got a copy of that, but it just says Engine 88 in the left corner.

Chief Cipriano said that is the old one, the new one is in the new format, and it is gender neutral.

PRESIDENT'S REPORT

Attached.

Commissioner M. Jones asked President Sambucco if the Board could get a list of the expenses.

President Sambucco said no worries, they have it.

CAPTAIN'S REPORT

Captain Reiss said he has a few points. The stats for the Engine 88 program went out. If you did not receive them there were 86 total runs....38 District # 4, 26 District # 2, and the others were highway and mutual aid. Engine 88 had a few busy weeks with Evergreen Avenue, Our Lady of Hope School, Autumn Ridge, Huntingdon Mews, and Millbridge. Of those fires, 3 were C Platoon, 1 was B Platoon, and Our Lady of Hope was B & C as it was right at shift change. He said he has been having regular meetings with the supervisors from the other 2 platoons. Equipment changes are underway with the rig, nothing to report expense wise. We are putting a cabinet in the rear, the rear seat was removed, Nick Procopio was taking care of that.

He said it is status-quo on equipment. On training, acting Captain Adadamious is going to establish a monthly topic for training. It will be expected to be carried out on Saturdays, so inspections are not interfered with. That will get them started on training. All platoons are currently attending training according to the night they work, both Blackwood or Chews Landing. There was a burn building training held on Monday by Chews Landing, and he was not notified until shift change that day, and when he texted the Chief he was surprised as well. At that point we were invited, but by that time it was too late. We need better communications between both departments. It would have been nice to know, that if we had a significant call, they would have been delayed in responding.

He has a sample of the hat that needs approval by the Board. he also needs approval for the scheduling software from Aladtec.

He wanted to make the Board aware, that B Platoon is expecting 2 births in the month of August. We are doing our best to coordinate scheduling, one is due the first week of August, the other the third week of August. And on top of that Urso has vacation in August, so just be prepared for staffing issues in August.

He requested to speak to the Board on a personal personnel matter.

Commissioner Grady commented that he had the opportunity to sit down and look at the program, and it does everything Power DMS does, but it adds the scheduling, leave time, sick time, and eliminates the paper forms we have been using.

Motion by Commissioner R. Jones, second by Commissioner Grady to approve the new hats for the Engine 88 crew to be worn during working hours. All in favor, motion carries.

Motion by Commissioner Grady, second by Commissioner R. Jones to accept the Aladtec Scheduling System. All in favor, motion carries.

Commissioner Grady asked how we will get the policies off of Power DMS, and onto Aladtec

Captain Reiss said he is hoping we can digitally send the over to Aladtec but at this point he is not sure. He said even if he has to give the guy from Aladtec his log in to Power DMS and he can pull them off. He said h will work on that.

Motion by Commissioner R. Jones, second by Commissioner Grady to accept all reports as read and discussed. All in favor, motion carries.

OLD BUSINESS

The Clerk brought it to our attention that the lease needs to be redone to show the year 2019.

NEW BUSINESS

Commissioner R. Jones said the Addendum for the Engine 88 cost share is not what he thought was discussed at the OPS Meeting. He had the understanding the \$1200.00 included the maintenance, tire and battery costs, with the exception of fuel. He said if it is still in there, he will vote no for this.

Chief Cipriano said they were under that assumption at the OPS Meeting. Not once did the say that was going to be a separate charge.

Commissioner R. Jones said that should be under B, rental dollars and maintenance.

Commissioner M. Jones said we will table that until we can talk to District # 2. There is a meeting on March 28.

Solicitor Carlamere said there should be no signatures, until you resolve these issues. He said he does not remember separating the items at the District # 2 meeting.

Motion by Commissioner R. Jones, second by Commissioner Grady to pass the bank resolution for signature cards. All in favor.

ROLL CALL

Commissioner R. Jones (yes) Commissioner Grady (yes)
Commissioner M. Jones (yes)

There are 3 applications for the Cadet Program.

Commissioner Grady wanted to know what the limitations of the Cadets are.

Chief Cipriano said it is all in house, with the exception of an event, where they would be transported in a utility vehicle, not on the apparatus.

Motion by Commissioner R. Jones, second by Commissioner Grady to accept the application of Michael Crowley, into the Cadet Program, with the 6-month probationary period. All in favor, motion carries.

Motion by Commissioner R. Jones, second Commissioner Grady to accept the application of Shane Hyndman, with the 6-moth probationary period. All in favor, motion carries.

Motion by Commissioner R. Jones, second by Commissioner Grady to accept the application of Tyler Shrader into the Cadet Program, with the 6-month probationary period. All in favor, motion carries.

Commissioner M. Jones brought up the subject of re-organization, and he handed out the layout of responsibilities to the Board.

Motion by Commissioner R. Jones, second by Commissioner Grady to accept the proposed document with the Commissioner responsibilities for 2019. All in favor, motion carries.

GOOD & WELFARE

Assistant Chief Imilinski said he emailed the specs for the new squad to everyone, that he has been working on for the better part of a year. He said the trucks sitting out there are old, and sooner or later they will nit roll out the door. He said when first asked, he was asked to spec out 2 engines, but it is not feasible, since we need to down size. He said there is talk of getting rid of the rescue, so he specked one squad, with the intention of keeping whatever engine is deemed better by the FAM. As far as the Committee, it is as close as to where they want it to be. Additions would be only frills and thrills. He got the number back from Paul Spector, and it came in at \$647,816.00. It is a hybrid between squad 25 and squad 86. Our number is \$100,000.00 less than 86, base price no equipment. Without making a decision last year, the price has increased \$25,000.00. The increase was all the taxes on materials imported. He personally thinks it is a solid number for what we are going to get out of the rig. You should really consider moving forward, and showing our intentions, and getting this thing into production.

Commissioner M. Jones asked if this is a lease or purchase.

Assistant Chief Imilinski said he thinks the best option would be lease to purchase.

Chief Cipriano said there are options. He said the money the Board has been putting away, would cover 4 years of the lease. He said whatever we have we could put down as a deposit. He said getting rid of 2 and buying something brand new that will last 20 years. It is the sensible thing to do.

Captain Reiss said we could probably save on insurance if we classify the engine we keep as a spare or reserve.

Commissioner R. Jones said we need to find out exactly what is in that line item, as it does not show on the profit and loss. He thinks it is around \$180,000.00

Chief Cipriano urges to the Board to talk about this at the next few workshops, and possibly move on it this year.

Commissioner R. Jones said before we can do anything, it must go out for vote. And then we can do it the following year.

Assistant Chief Imilinski said there are things in there that are above needs, it is more wants.

Commissioner Jones asked if they were available to attend the Workshop on April 3.

They agreed they are.

COMMENTS FROM THE FLOOR

FF Klingberg asked why we are getting the new system, when we have Power DMS until November.

Commissioner R. Jones said the changeover will not happen overnight.

Commissioner Grady said Captain Reiss said be believed it would start in May.

Motion by Commissioner R. Jones, second by Commissioner Grady to pass a Resolution to go into closed session to discuss a personal personnel matter.

ROLL CALL

Commissioner R. Jones (yes) Commissioner Grady (yes)
Commissioner M. Jones (yes)

Meeting called back to order.

ROLL CALL

Commissioner R. Jones (here) Commissioner Grady (here)
Commissioner M. Jones (here)

Commissioner M. Jones said the matter discussed in closed session will remain closed as it was not resolved.

With no further business to discuss.

Motion by Commissioner R. Jones, second by Commissioner Grady to adjourn. All in favor, motion carries.

DATED: March 20, 2019

BY: _____
John Grady, Secretary

