

2014

Gloucester Township Fire District No. 4

Fire District Budget

Department Of



Community
Affairs

Division of Local Government Services

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2014

Gloucester Township

FIRE DISTRICT NO. 4 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Christine M. Zappardi **Date:** 2/11/14

PREPARER'S CERTIFICATION

2014

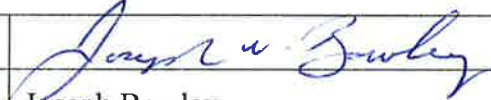
Gloucester Township

FIRE DISTRICT NO. 4 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 4 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 4.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	Joseph Bowley		
Title:	CPA		
Address:	27 W. Church St. Blackwood, NJ 08012		
Phone Number:	856-228-8006	Fax Number:	856-228-3629
E-mail address	joe.bowley@jwbco.net		

**PREPARER'S CERTIFICATION
OTHER ASSETS**

2014

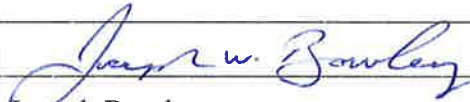
Gloucester Township

FIRE DISTRICT NO. 4 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	Joseph Bowley		
Title:	CPA		
Address:	27 W. Church St. Blackwood, NJ 08012		
Phone Number:	856-228-8006	Fax Number:	856-228-3629
E-mail address	joe.bowley@jwbco.net		

APPROVAL CERTIFICATION

2014

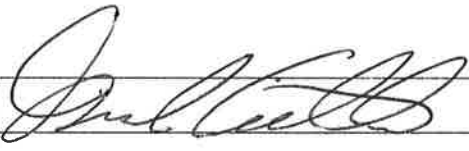
Gloucester Township

FIRE DISTRICT NO. 4 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 4 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Gloucester Township Fire District No. 4 at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 4 day of December , 2013.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	Michael Cristella		
Title:	Secretary		
Address:	14 Central Ave., Blackwood, NJ 08012		
Phone Number:	856-227-7037	Fax Number:	856-227-2494
E-mail address	Gtfd4@comcast.net		

2014 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Board of Fire Commissioners Gloucester Township Fire District # 4		
Address:	14 West Central Avenue		
City, State, Zip:	Blackwood	NJ	08012
Phone Number: (ext)	856-227-7037	Fax:	856-227-2494

Preparer's Name:	Joseph Bowley		
Preparer's Address:	27 West Church Street		
City, State, Zip:	Blackwood	NJ	08012
Preparer's #: (ext.)	856-228-8006	Fax:	856-228-3629
Preparer's Cell #:			
Preparer's E-mail:	Joe.bowley@jwbco.net		

Chairman:	Michael Jones		
Phone Number: (ext.)	856-227-7037	Fax:	856-227-2494
E-mail:	Gtfd4@comcast.net		

Secretary/ Treasurer:	Michael Cristella		
Phone Number: (ext.)	856-227-7037	Fax:	856-227-2494
E-mail:	Gtfd4@comcast.net		

Name of Auditor:	John Daily		
Name of Firm:	Bowman & Company		
Address:	White Horse Road		
City, State, Zip:	Voorhees	NJ	08043
Phone Number: (ext.)	856-435-6200	Fax:	
E-mail:	jdailey@bowmanllp.com		

Membership of Board of Commissioners (Full Name)	Title
Michael Jones	Chairman
John McCann	Treasurer
Steven Marsden	Commissioner
Joseph Kaighn	Co-Chairman
Mike Cristella	Secretary

2014 Fire District Information

Internet Web Site Information and Certification

Fire District's Web Address	http://www.GTFD4.org
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the fire district's operations and activities. NJSA 40A:14-70.2 requires the following items as the minimum requirement for public disclosure.

- A description of the fire district's mission and responsibilities
- Commencing with 2013, the budgets of at least three consecutive fiscal years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with Calendar Year Ending 2012, the annual audits of at least three consecutive fiscal years
- The fire district's rules, regulations, and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the board of fire commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the board of fire commissioners including all resolutions of the commission and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the fire district
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the fire district but shall not include volunteers receiving benefits under a length of service award program (LOSAP)

It is hereby certified by the Chairman, that the Fire District's web site or web page as identified above complies with the minimum statutory requirements of NJSA 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Chairperson Certifying compliance

Signature

Page 1E

Joseph M. Kauba


2014 BUDGET RESOLUTION

Gloucester Township

Fire District No. 4

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the Gloucester Township Fire District No. 4 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the Board of Commissioners of the Fire District No. 4 at its open public meeting of December 4, 2013; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.)

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,376,335, which includes amount to be raised by taxation of \$1,153,869 and Total Appropriations of \$ 1,376,335; and

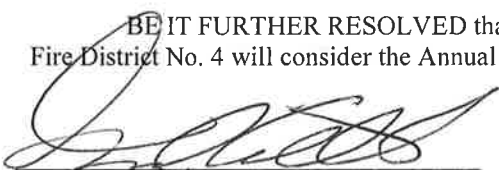
WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 4 has taken into account the assessed valuation of taxable property in the Fire District No. 4,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 4, at an open public meeting held on December 4, 2013 that the Annual Budget, including appended Supplemental Schedules, of the Gloucester Township Fire District No. 4 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 4 's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED that the Board of Commissioners of the Gloucester Township Fire District No. 4 will consider the Annual Budget for adoption on January 8, 2014.


(Secretary's Signature)

12-04-13
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Michael Jones	X			
John McCann	X			
Steven Marsden				X
Joseph Kaighn	X			
Mike Cristella				X

2014 BUDGET MESSAGE

Gloucester Township

Fire District No. 4 Budget

FISCAL YEAR: From January 1, 2014 to December 31, 2014

1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

For the proposed 2014 budget the additional line for rent reserve improvement of \$30,000 is included to fund additional rents to be paid for repairs, contingent upon the completion of repairs being made to the building. Increased health care and fringe benefit costs are the result of hiring an additional firefighter. The capital improvement to the vehicles is for the purchase of diesel emissions filtering systems for the vehicles.

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. **If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.**

The proposed 2014 budget utilizes \$113,291 of the unrestricted fund balance; this amount reduces the amount to be raised by taxation by \$113,291. Fire District No. 4 expects to exert caution in spending with the hope of not having to utilize as much of the unreserved balance as proposed resulting in minimum impact to next year's budget.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The 2013 proposed budget complies with the property tax levy cap. The property tax levy cap was adjusted upward above the 2% due to the increased healthcare cost and fringe benefits associated with hiring a second firefighter and for the purchase of the diesel filtering systems.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The 2014 budget includes a capital appropriation of \$8,000 for the continued replacement of the air pack reserve tanks.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$ 659,333,300
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$ 0.167

9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No:	<input checked="" type="checkbox"/>	Yes:	<input type="checkbox"/>	If yes, how much is appropriated?	\$
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No:	<input type="checkbox"/>	Yes:	<input checked="" type="checkbox"/>
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2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *	\$113,291	\$117,000
RESTRICTED FUND BALANCE	* A-2 *		\$15,000
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$113,291	\$132,000
		=====	=====

----MISCELLANEOUS ANTICIPATED REVENUES----	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *		
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *		
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *		
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *		
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *		
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *		
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *		
RENTAL INCOME	* *		
SALE OF ASSETS	* A-3 *		
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$400	\$400
OTHER REVENUE	* A-5 *		
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	\$400	\$400
		=====	=====

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

----ANTICIPATED REVENUES----

----OPERATING GRANT REVENUE----	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
	-----	-----	-----
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *		* * *
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$5,637	\$5,637 *
TOTAL OPERATING GRANT REVENUE	* R-3 *	\$5,637	\$5,637 *
		=====	=====
MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:			
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)			
RESERVES UTILIZED	* * *		* * *
ANNUAL REGISTRATION FEES	* * *	\$12,600	\$12,500 *
PENALTIES AND FINES	* * *	\$1,000	\$1,000 *
OTHER REVENUES	* * *	\$12,100	\$6,000 *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	\$25,700	\$19,500 *
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *	\$77,438	\$3,000 *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	\$103,138	\$22,500 *
		=====	=====
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$222,466	\$160,537 *
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	\$1,153,869	\$1,095,840 *
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	\$1,376,335	\$1,256,377 *
		=====	=====

Maximum Allowable Amount to be raised by Taxation
(For Reference Purposes Only from LC1 based on
Information provided by the district- see instructions.)

\$1,153,869

Amount Over Levy Cap

TOWNSHIP OF GLOUCESTER FIRE DISTRICT NO. 4
Statement of Net Assets
December 31, 2012

ASSETS:

Cash and Cash Equivalents	\$ 385,693.87
Prepaid Expenses	12,048.00
Restricted Assets:	
Restricted Cash and Cash Equivalents	299,000.00
Capital Assets, net (Note 4)	<u>57,028.33</u>
Total Assets	<u>753,770.20</u>

LIABILITIES:

Accounts Payable	99,121.71
Noncurrent Liabilities (Note 5):	
Due beyond One Year	<u>104,725.99</u>
Total Liabilities	<u>203,847.70</u>

NET ASSETS:

Invested in Capital Assets, Net of Related Debt	57,028.33
Restricted for:	
Capital Projects	299,000.00
Unrestricted	<u>193,894.17</u>
Total Net Assets	<u>\$ 549,922.50</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. Frank P Reiss
Gloucester Twp. Fire District 4
P.O. Box 541
Blackwood , New Jersey 08012-2901

Re: Grant No.EMW-2012-FH-00847

Dear Mr. Reiss:

On behalf of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2012 Staffing for Adequate Fire and Emergency Response (SAFER) grants has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to \$146,276.00. The Federal share is \$146,276.00 of the approved amount and your share of the costs is \$0.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the articles as they outline the terms and conditions of your grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the grant and Grant Agreement Articles when you formally receive the award through the AFG online system.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval, via an amendment request, from FEMA.

Once your period of performance has begun, and if your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds when you have an immediate cash need.

If you have any questions or concerns regarding the process to request your grant funds, please call 1-866-274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Kamoie".

Brian E. Kamoie
Assistant Administrator
Grant Programs Directorate

Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE - Hiring program

GRANTEE: Gloucester Twp. Fire District 4

PROGRAM: Staffing for Adequate Fire and Emergency Response (SAFER) - Hiring

AGREEMENT NUMBER: EMW-2012-FH-00847

AMENDMENT NUMBER:

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Article IX	FEMA Officials
Article X	Central Contractor Registration (CCR)

Article I - Project Description

The purpose of the Staffing for Adequate Fire and Emergency Response program is to provide funding directly to fire departments and volunteer firefighter interest organizations in order to help them increase or maintain the number of trained, "front line" firefighters available in their communities.

After careful consideration, FEMA has determined that the grantee's project submitted as part of the grantee's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the program's purpose and worthy of award. The grantee shall perform the work described in the approved grant application as itemized in the request details section of the application and further described in the grant application's narrative. These sections of the application are made a part of these grant agreement articles by reference. The grantee may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via an amendment request, from FEMA.

Article II - Grantee Concurrence

By providing the Primary Contact's electronic signature and indicating acceptance of the award, the grantee accepts and agrees to abide by the terms and conditions of the grant as set forth in this document and the documents

identified below. Grantees agree that they will use the funds provided through the Fiscal Year 2012 Staffing for Adequate Fire and Emergency Response grant in accordance with these Articles of Agreement and the program guidelines provided in the Fiscal Year 2012 Staffing for Adequate Fire and Emergency Response program guidance. All documents submitted as part of the original grant application are made a part of this agreement by reference.

Article III - Period of Performance

The period of performance shall be from **30-NOV-13 to 29-NOV-15**.

Article IV - Amount Awarded

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for object classes for this grant (including Federal share plus applicable grantee match):

Personnel:	\$92,915.00
Fringe Benefits	\$53,361.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$146,276.00

NEGOTIATION COMMENTS IF APPLICABLE (max 4000 characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Nancy Cannon at Nancy.Cannon@dhs.gov.

Article V - Financial Guidelines

The grantee and any subgrantee shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below:

A. Administrative Requirements

1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations (OMB Circular A-110)

B. Cost Principles

1. 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87)
2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
3. 2 CFR Part 230, Cost Principles for Nonprofit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

C. Audit Requirements

1. OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations

Article VI - Prohibition on Using Federal Funds

The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.

Article VII - GPD Allocations

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2012 Staffing for Adequate Fire and Emergency Response Program Guidance.

Article VIII - Financial Reporting

Recipients of a SAFER grant will be required to submit a semi-annual Federal Financial Report (FFR) via the automated system on the Standard Form 425 (SF-425). The FFR is intended to provide Federal agencies and grant recipients with a standard format and consistent reporting requirements throughout the government. The FFR, to be submitted using the online e-grant system, will be due semi-annually based on the calendar year beginning with the period after the award is made. Grant recipients will be required to submit an FFR throughout the entire period of performance of the grant.

The reporting periods for the FFR are January 1 through June 30 (report due by July 31), and July 1 through December 31 (report due by January 30).

At the end of the grant's period of performance, all grantees are required to produce a final report on how the grant funding was used and the benefits realized from the award. Grantees must submit a final financial report and a final performance report within 90 days after the end of the period of performance.

Article IX - FEMA Officials

Program Officer: The Program Specialist is responsible for the technical and programmatic monitoring of the stages of work and performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant please call the AFG help desk at 866-274-0960 to be directed to a specialist.

Grants Assistance Officer: The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

Grants Management Division POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

Article X - Central Contractor Registration (CCR)

Recipients of an AFG grant are required Central Contractor Registration (CCR) in the SAM.gov system. Active registration in the Central Contractor Registry ensures grantees are compliant with Federal regulations under Federal Financial Accountability and Transparency Act (FFATA). CCR registration is free, and may take up to 5 to 10 business days to process. For help with registering in the CCR, please visit SAM.gov for more information.

ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 4000 characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Nancy Cannon at Nancy.Cannon@dhs.gov.



GLEN V. BIANCHINI
Council President

ORLANDO MERCADO
Council Vice President

Council Members
MICHELLE GENTEK
DAN HUTCHISON
FRANKLIN T. SCHMIDT
SAMUEL M. SILER
TRACEY TROTTO

TOWNSHIP OF GLOUCESTER

1261 Chews Landing-Clementon Rd., at Hider Lane
P.O. Box 8, Blackwood, New Jersey 08012

(856) 228-4000 • FAX: (856) 374-3527 (Clerk)
FAX: (856) 374-3528 (Finance)

DAVID MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID F. CARLAMERE, ESQ.
Solicitor

ROSEMARY DIJOSIE
Township Clerk

TAX RATE

<u>FIRE DISTRICT</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
GLENDORA #1	5.135	5.378	3.064	3.113	3.160	3.214
CHEWSLANDING#2	5.225	5.478	3.124	3.171	3.217	3.271
BLENHEIM #3	5.133	5.371	3.058	3.106	3.167	3.222
BLACKWOOD #4	5.299	5.544	3.147	3.200	3.248	3.302
LAMBS TERRACE#5	5.299	5.535	3.156	3.217	3.264	3.323
ERIAL #6	5.192	5.440	3.099	3.149	3.200	3.256

2013 BASE TAX RATE IS 3.135

SANDRA L. FERGUSON
TAX COLLECTOR.



Printed on recycled paper

SECTION 1 (TO BE COMPLETED BY PAYEE)

Standard Form 1199A - Direct Deposit Sign-Up Form

OMB No 151-0007

A ORGANIZATION NAME
Gloucester Twp. Fire District 4
ADDRESS (street, route, P.O. Box, APO/FPO)
14 W. Central Ave
CITY STATE ZIPCODE
Blackwood New Jersey 08012 -2901

D TYPE OF DEPOSITOR ACCOUNT
Savings
E DEPOSITOR ACCOUNT NUMBER
3955903
F TYPE OF PAYMENT
Other, Grant Award
EMW-2012-FH-00847

B NAME OF PERSON(S) ENTITLED TO PAYMENT
Michael R Jones

G THIS BOX FOR ALLOTMENT OF PAYMENT ONLY (if applicable)

C CLAIM OR PAYROLL ID NUMBER Suffix
Prefix 22-2123166

TYPE AMOUNT

PAYEE/Joint PAYEE CERTIFICATION

I certify that I am entitled to the payment identified above. In signing this form, authorize my payment to be sent to the financial institution named below to be deposited to the designated account.

JOINT ACCOUNT HOLDERS' CERTIFICATION (optional)

I certify that I have read and understood the instructions, including the SPECIAL NOTICE TO JOINT ACCOUNT HOLDERS.

SIGNATURE DATE / /

SIGNATURE DATE / /

SIGNATURE DATE / /

SIGNATURE DATE / /

SECTION 2

GOVERNMENT AGENCY NAME

GOVERNMENT AGENCY ADDRESS

Federal Emergency Management Agency

Attn: Assistance to Firefighters Grant Program
Grants Management Branch, Room 350, 500 C Street S.W., Washington, D. C. 20472

SECTION 3 (TO BE COMPLETED BY FINANCIAL INSTITUTION)

NAME AND ADDRESS OF FINANCIAL INSTITUTION

ROUTING NUMBER

CHECK DIGIT

TD Bank
601 College Dr.
Blackwood, NJ 08012

031201360

3963816

DEPOSITOR ACCOUNT TITLE

Board of Fire Commissioners

FINANCIAL INSTITUTION CERTIFICATION

I confirm the identity of the above-named payee(s) and the account number and title. As representative of the above-named financial institution, I certify that the financial institution agrees to receive and deposit the payment identified above in accordance with 31 CFR Parts 240, 209, and 210.

PRINT OR TYPE REPRESENTATIVE'S NAME

SIGNATURE OF REPRESENTATIVE

TELEPHONE NUMBER DATE

Kevin Smeets

856-768-6333 / /

**FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1. AGREEMENT NO. EMW-2012-FH-00847	2. AMENDMENT NO. 0	3. RECIPIENT NO. 22-2123166	4. TYPE OF ACTION AWARD	5. CONTROL NO. W497229N
6. RECIPIENT NAME AND ADDRESS Gloucester Tw p. Fire District 4 14 W. Central Ave Blackwood New Jersey, 08012-2901	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20472 POC: Arlyce Powell 202-786-9523	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472		
9. NAME OF RECIPIENT PROJECT OFFICER Frank P Reiss	PHONE NO. 856227731	10. NAME OF PROJECT COORDINATOR Catherine Patterson	PHONE NO. 1-866-274-0960	
11. EFFECTIVE DATE OF THIS ACTION 30-NOV-13	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:30-NOV-13 To:29-NOV-15 Budget Period From:01-NOV-12 To:30-SEP-13	

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX- XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMMULATIVE NON- FEDERAL COMMITMENT
SAFER	97.083	2013-1C-C211-P4000000- 4101-D	\$0.00	\$146,276.00	\$146,276.00	\$0.00
TOTALS			\$0.00	\$146,276.00	\$146,276.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
N/A

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

SAFER recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
N/A

DATE
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)
Katrice Hagan

DATE
28-AUG-13



Application Awards

Direct Deposit Form 1198A

Return to Status Page

Log Off

Direct Deposit Sign-up Form

Listed below is the information you entered for the Direct Deposit Sign-up form. This information represents only the information required to be filled out. Representative sign this form, and send it to the fund at:

Department of Homeland Security
Emergency Preparedness and Response Directorate (FEMA)
Grants Management Branch
600 C Street, SW, Room 350
Washington, DC 20472

Alt#: Assistance to Firefighters Grant Program

You must use the button below to print the 1198A document.



Remember! After printing a copy of this form, you must send it to your financial institution.

Reference Award Number: EMW-2012-FH-00847

A. Organization Information

* Organization Name

* Address 1

Address 2

* City

* State

* Zip code

* Telephone Number

* EIN

Note: This information must match your [SAM.GOV](#) profile.

B. Name of person(s) entitled to payment

* Last Name

Middle Initial

* First Name

C. Claim or payroll ID Number

Prefix

Suffix

D. Type of Depositor Account

Note: This information must match your [SAM.GOV](#) profile.

E. Account Information

* Depositor Routing Number

Note: This information must match your [SAM.GOV](#) profile.

* Depositor Account Number

Note: This information must match your [SAM.GOV](#) profile.

Gloucester Twp. Fire District 4
14 W. Central Ave

Blackwood

New Jersey

08012 2601

8062277731

22-2123166

Jones

R

Michael

22-2123166

Savings

031201380

3955903

11/8/13

Assistance to Firefighters Grant Program



Application Awards

Award Status

[Direct Deposit Form 1099A](#)

[Return to Status Page](#)

[Log Off](#)

[View Award Package](#) [Print Award Package](#)

Award Number: EMW-2012-FH-00847
Award Amount: \$148,278

Award accepted by Frank P Reiss on 2013-11-08.

Comments:

[USFA Home](#) | [FEMA](#) | [Frequently Asked Questions](#) | [Glossary](#) | [Privacy](#) | [Help](#)

800/500

11/25/2013 MON 10:47 FAX 856 227 2494 GTRD 4

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF. <u>-----</u>	2014 PROPOSED BUDGET <u>-----</u>		2013 CURRENT YEAR FINAL BUDGET <u>-----</u>
ADMINISTRATION				
SALARY & WAGES	* A-9 *	\$50,392	*	\$58,900 *
FRINGE BENEFITS	* A-13 *	\$67,020	*	\$43,400 *
OTHER EXPENSES	* A-11 *	\$64,900	*	\$75,700 *
		<u>-----</u>		<u>-----</u>
TOTAL ADMINISTRATION	* E-1 *	\$182,312	*	\$178,000 *
		<u>=====</u>		<u>=====</u>
COST OF OPERATIONS & MAINTENANCE				
SALARY & WAGES	* A-10 *	\$347,202	*	\$308,908 *
FRINGE BENEFITS	* A-14 *	\$188,884 ✓	*	\$160,300 *
OTHER EXPENSES	* A-12 *	\$575,937	*	\$557,169 *
		<u>-----</u>		<u>-----</u>
TOTAL COST OF OPERATIONS & MAINTENANCE	* E-2 *	\$1,112,023	*	\$1,026,377 *
		<u>=====</u>		<u>=====</u>

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF.		2014 PROPOSED BUDGET		2013 CURRENT YEAR FINAL BUDGET
	-----		-----		-----
APPROPRIATIONS OFF-SET WITH REVENUE					
SALARY & WAGES	* A-15	*		*	*
FRINGE BENEFITS	* A-16	*		*	*
OTHER EXPENSES	* A-17	*	\$1,000	*	\$1,000
			-----		-----
TOTAL APPROPRIATIONS OFFSET WITH REVENUE	* E-3	*	\$1,000	*	\$1,000
			=====		=====
DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS (NJS 40A:14-85.1)					
VEHICLES	*	*		*	*
EQUIPMENT	*	*		*	*
MATERIALS & SUPPLIES	*	*		*	*
			-----		-----
TOTAL APPROPRIATED FOR DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS	* E-4	*		*	*
			=====		=====

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

BUDGETED APPROPRIATIONS

	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
	-----	-----	-----
EMERGENCY APPROPRIATIONS (NJS 40A:14-78.14)			
(1)	* *		* *
(2)	* *		* *
(3)	* *		* *
OTHER DEFERRED CHARGES (List & Cite Statute)			
(1) Declared State of Emergency (NJS 40A:4-45.45 10b)	* *		* *
(2)	* *		* *
(3)	* *		* *
TOTAL DEFERRED CHARGES	* E-5 *	----- =====	----- =====
CASH DEFICIT, PRECEEDING YEAR (NJS 40A:14-78.6)	* E-6 *	----- =====	----- =====
LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (PL 1997, c 388)	* E-7 *	\$45,000 =====	\$43,000 * =====

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4

**BUDGETED APPROPRIATIONS
CAPITAL APPROPRIATIONS**

CAPITAL IMPROVEMENTS (NJS 40A:14-84)					2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
<u>List Project Separately</u>	<u>Date of LFB Approval</u>	<u>Date of Voter Approval</u>	<u>Asset Type</u>	<u>Affirmative Vote %</u>	-----	-----
(1) Diesel Exhaust Filtering System (2)		12/30/2013	Other (Describe Bel * Vehicle Apparatus	*	\$28,000	\$0 *
(2)			Asset Type (Select) *	*	*	*
(3)			Asset Type (Select) *	*	*	*
(4)			Asset Type (Select) *	*	*	*
(5)			Asset Type (Select) *	*	*	*
(6)			Asset Type (Select) *	*	*	*
DOWN PAYMENTS (N.J.S. 40A:14-85)						
<u>List Project Separately</u>	<u>Date of LFB Approval</u>	<u>Date of Voter Approval</u>	<u>Asset Type</u>	<u>Affirmative Vote %</u>		
(1)			Asset Type (Select) *	*	*	*
(2)			Asset Type (Select) *	*	*	*
(3)			Asset Type (Select) *	*	*	*
(4)			Asset Type (Select) *	*	*	*
(5)			Asset Type (Select) *	*	*	*
Total Capital Improvements/Down Payments				* C-1	----- \$28,000	----- \$0 *
RESERVE FOR FUTURE CAPITAL OUTLAYS				* C-2	\$8,000	\$8,000 *
TOTAL CAPITAL APPROPRIATIONS				* E-8	----- \$36,000	----- \$8,000 *
(C-1 + C-2)					=====	=====

Capital Appropriations offset with Restricted Fund
 Capital Appropriations offset with Grants
 Capital Appropriations offset with Unrestricted Fund

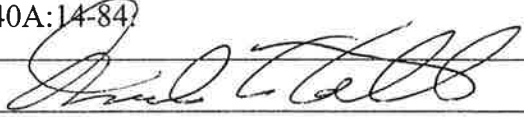
**FIRE DISTRICT SPECIAL MEETING
NJSA 40A:14-84
RESULTS CERTIFICATION**

Municipality:	Gloucester Township	Fire District #:	4
County:	Camden		

OTHER REFERENDUM QUESTIONS

	CAPITAL PROJECTS (N.J.S.A. 40A:14-84)		
	Capital #1 Description of Project:	Capital #2 Description of Project:	Capital #3 Description of Project:
Amount	\$ 28,000.00	\$	\$
Total Votes	# 7	#	#
Total "Yes" Votes	# 7	#	#
Total "No" Votes	# 0	#	#
% of Yes Votes	100 %	%	%

It is hereby certified that this referendum (special meeting) complies with the requirements of law pursuant to NJSA 40A:14-84.

Signed Certification:		Date:	December 30, 2013
Printed Name:	MICHAEL D. CRISTELLO		
Telephone #:	856-227-7037	Fax #:	856-227-2494
Cell Phone #:			
E-mail:	wfini@gtd4.org		

Please include a copy of the Fire District Notice and Affidavit of Special Meeting Posting with the Special Meeting Results submission. We appreciate your timely assistance in providing these results.

Please return the results to the Division within one week of the meeting, by fax to 609-984-7388, or e-mail joanne.slezak@dca.state.nj.us, or by mail to:

Bureau of Authority Regulation
PO Box 803
Trenton NJ 08625

Affidavit of Publication

Publisher's Fee \$19.80 Affidavit \$24.75

State of New Jersey

} **SS.**

Camden County

Personally appeared

Sandy Kahlmel

Of the **Courier-Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

12/07/13

A.D. **2013**

Sandy Kahlmel

Sworn and subscribed before me, this
7 day of **December, 2013**

Maria D. Martinez

Notary Public of New Jersey

MARIA D. MARTINEZ
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 5/22/2017

NOTICE

The Board of Fire Commissioners, Gloucester Township District # 4 will hold a Special End of Year Meeting on December 30, 2013 at 7:00 p.m. in the office of the board of Fire Commissioners, 14 W. Central Avenue, Blackwood, NJ 08012. The yearend meeting agenda includes end of year transfers and the filling of the Safer Grant position. Immediately following the yearend meeting, there will be a Special Meeting for the advertisement and approval of the Diesel Exhaust Filter System to be included in the 2014 budget. This meeting will serve as the public hearing for the Diesel Fuel Filter System.

The Board of Fire Commissioners, Gloucester Township District # 4 will hold a Special Meeting on January 8, 2014, at 7:00 p.m. in the office of the Board of Fire Commissioners for the second reading and possible adoption of the approved 2014 Budget. This meeting will serve as the public hearing for Fire District # 4, 2014 Budget.
(1642151) (\$19.80)

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

BUDGETED APPROPRIATIONS DEBT SERVICE FOR CAPITAL APPROPRIATIONS

	<u>CROSS</u>	<u>REF.</u>	<u>2014</u>	<u>PROPOSED</u>	<u>2013</u>
			<u>BUDGET</u>	<u>BUDGET</u>	<u>CURRENT YEAR</u>
					<u>FINAL BUDGET</u>
PRINCIPAL PAYMENTS					
GENERAL OBLIGATION BONDS	*	P-1	*	*	*
BOND ANTICIPATION NOTES	*	P-2	*	*	*
CAPITAL LEASES	*	P-3	*	*	*
INTERGOVERNMENTAL LOANS	*	P-4	*	*	*
OTHER BONDS OR NOTES	*	P-5	*	*	*
TOTAL PRINCIPAL PAYMENTS	*	D-1	*	*	*
INTEREST PAYMENTS					
GENERAL OBLIGATION BONDS	*	I-1	*	*	*
BOND ANTICIPATION NOTES	*	I-2	*	*	*
CAPITAL LEASES	*	I-3	*	*	*
INTERGOVERNMENTAL LOANS	*	I-4	*	*	*
OTHER BONDS OR NOTES	*	I-5	*	*	*
TOTAL INTEREST PAYMENTS	*	D-2	*	*	*
TOTAL DEBT SERVICE (D1+D2)	*	E-9	*	*	*
TOTAL BUDGETED APPROPRIATIONS	*	B-2	*	\$1,376,335	*
(E1+E2+E3+E4+E5+E6+E7+E8+E9)				\$1,256,377	*

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

BUDGETED APPROPRIATIONS

		2014 Proposed Budget	2013 Final Budget
Summary of Referendum Line Items		SS Page #	Amount Requested
Insert new rows here			
TOTAL Referendum Line Items		\$0	\$0

Tax Levy Requested minus Maximum Allowable Levy \$0
 As this page is adjusted this amount changes should = \$0
 (For Reference Purposes Only - from LC1 based on
 Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items		SS Page #	Amount Requested
Insert new rows here			
TOTAL Release of Restricted Fund Balance		\$0	\$0

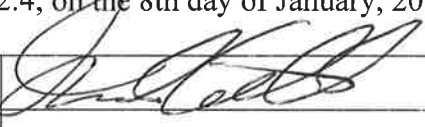
2014 ADOPTION CERTIFICATION

Gloucester Township

Fire District No. 4 Budget

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 4 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of Gloucester Township Fire District No. 4, pursuant to N.J.A.C. 5:31-2.4, on the 8th day of January, 2014.

Secretary's Signature:			
Name:	Michael Cristella		
Title:	Secretary		
Address:	14 Central Ave., Blackwood, NJ 08012		
Phone Number:	856-227-7037	Fax Number:	856-227-2494
E-mail address	Gtfd4@comcast.net		

2014 ADOPTED BUDGET RESOLUTION

Gloucester Township

Fire District No. 4

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for Gloucester Township Fire District No. 4 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the Gloucester Township Fire District No. 4 at its open public meeting of January 08, 2014; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.)

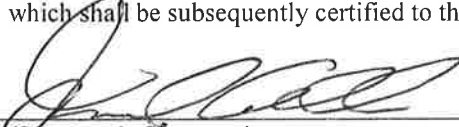
WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,376,335, which includes amount to be raised by taxation of \$1,153,869 and Total Appropriations of \$ 1,376,335; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Gloucester Township Fire District No. 4, at an open public meeting held on January 08, 2014 that the Annual Budget of the Gloucester Township Fire District No. 4 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, subject to the proposed referendum being approved by 50 percent of the voters, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,376,335, which includes amount to be raised by taxation of \$1,153,869 and Total Appropriations of \$1,376,335; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.


(Secretary's Signature)

01-08-14
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Michael Jones	X			
John McCann	X			
Steven Marsden	X			
Joseph Kaighn	X			
Mike Cristella				X

2014

Gloucester Township Fire District No. 4

Supplemental Schedules



Division of Local Government Services

2014 FIRE DISTRICT BUDGET

If you are preparing this workbook WITHOUT having the Instructions and Reference Guide Documents with you as you complete it, STOP and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

1. Complete the SS pages first - the worksheet has been programmed to reflect totals on many of the budget sheets.
 2. The "LC" pages - the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
 3. The individual LC worksheets (tabs) are locked to protect the formulas.
 4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically.
 5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.
- 6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.**

7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Gloucester Township Fire District # 4 (Camden)

Preparer's First Name:
 Preparer's Last Name:
 Preparer's Phone Number:
 Preparer's email:

Gloucester Township
 Fire District # 4
 Camden
 Joseph
 Bowley
 856-228-8006
joe.bowley@jwbco.net

2013 Adopted Budget - Amount to be Raised by Taxation (Page 5)

Cap Bank Available from 2011 (See Levy Cap Certification)
 Cap Bank Available from 2012 (See Levy Cap Certification)
 Cap Bank Available from 2013 (See Levy Cap Certification)
 Cap Bank Used from 2011
 Cap Bank Used from 2012
 Cap Bank Used from 2013
 Changes in Service Provider (+/-)
 DLGS Approved Adjustments
 Cancelled or Unexpended Referendum Amount
 (Enter as a positive number)
 Assessed Valuation of District for adopted budget

\$1,095,840
\$0
\$9,869
\$36,959
\$0
\$0
\$0
\$0
\$0
\$0
659,333,300
\$75,800
\$0.167

New Ratables - Increase in Valuations (New Construction and Additions)

Adopted Fire District Tax Rate (per \$100)

To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab and click the print icon.

Projected Tax Rate based upon Proposed Levy (Page 5 R5)

\$0.175

Form CNC-3 Fire District
(September 2009)

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY GLOUCESTER TWP. (15)

COUNTY CAMDEN (04)

FIRE DISTRICT CODE: F04 (BLACKWOOD)

TOTAL NUMBER OF FIRE DISTRICTS 6

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the current tax year filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments. **FOR REFERENCE ONLY.**

\$ 659,333,300 (1)

2. Total valuation of new construction and improvements (not prorated) from the Added Assessment List filed on October 1 of the current calendar tax year minus the total valuation of any added assessment tax appeal reductions from the prior year. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

75,800 (2)

10/10/13
DATE

[Signature]
ASSESSOR SIGNATURE

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District TAX RATE from CURRENT YEAR (expressed as a decimal, \$ per hundred).

.167 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 12.65 (4)

10/10/13
DATE

[Signature]
TAX COLLECTOR SIGNATURE

THE DIRECTOR OF THE DIVISION OF TAXATION HAS PROMULGATED FORM CNC-3. THIS FORM MAY BE REPRODUCED FOR DISTRIBUTION BUT CANNOT BE ALTERED OR AMENDED WITHOUT PRIOR APPROVAL.

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

-----SUPPLEMENTAL SCHEDULES-----

	CROSS REF	2014 PROPOSED BUDGET
	-----	-----
UNRESTRICTED FUND BALANCE		
(1) Beginning Balance January 1, 2013	* AUDIT *	\$193,894 *
(2) Utilized in Current Year's Adopted Budget	* *	\$117,000 *
(3) Proposed Balance Available (Line 1 - Line 2)	* *	\$76,894 *
(4) Estimated Results of Current Budget Operations	* *	\$113,291
(5) Anticipated Balance December 31, 2013 (Line 3 + Line 4)	* *	\$190,185 *
(6) Utilized in Proposed 2014 Budget	* A-1 *	\$113,291 *
(7) Proposed Balance after Utilization in 2014 Budget (Line 5 - Line 6)	* *	\$76,894 *
		=====
RESTRICTED FUND BALANCE		
(8) Beginning Balance January 1, 2013	* AUDIT *	\$299,000 *
(9) Utilized in Current Year's Adopted Budget	* *	\$15,000 *
(10) Proposed Balance Available (Line 8 - Line 9)	* *	\$284,000 *
(11) Estimated Results of Operations in Current Budget	* *	\$39,000 *
(12) Anticipated Balance Dec 31, 2013 (Line 10 + Line 11)	* *	\$323,000 *
(13) A. Used in Proposed Budget for Capital Purposes (Page 9)	* A-2 *	*
B. Release Referendum Resolution (Page 10A)	* *	*
C. Total Proposed Use of Restricted Fund Balance	* *	*
(14) Proposed Balance after Utilization in 2014 Budget (Line 12 - Line 13A - 13B)	* *	\$323,000 *
		=====

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

----SUPPLEMENTAL SCHEDULES----

----SALE OF ASSETS----

	----- DESCRIPTION OF ASSET (list individually)	CROSS REF.	PURCHASE BASIS	2014 PROPOSED SALE VALUE	
		-----	-----	-----	
(1)		*	*	*	*
(2)		*	*	*	*
(3)		*	*	*	*
	TOTAL SALE OF ASSETS	* A-3 *	----- -----	* * ----- -----	* *

----INTEREST ON INVESTMENTS---- AND DEPOSITS (N.J.S.A. 40A:5-15.1)

	----- INVESTMENTS/ACCOUNTS (List Each)	CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET	
		-----	-----	-----	
(1)	INTEREST INCOME	*	\$400	\$400	*
(2)		*			*
(3)		*			*
(4)		*			*
(5)		*			*
(6)		*			*
(7)		*			*
	TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$400 ----- =====	\$400 ----- =====	* *

----OTHER REVENUE----

	----- LIST IN DETAIL:	CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET	
		-----	-----	-----	
(1)		*			*
(2)		*			*
(3)		*			*
(4)		*			*
(5)		*			*
	TOTAL OTHER REVENUE	* A-5 *	----- -----	* * ----- -----	* *

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

-----SUPPLEMENTAL SCHEDULES-----

**----OTHER GRANTS &----
ENTITLEMENTS**

CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET
-----	-----	-----

LIST IN DETAIL:

(1) SUPPLEMENTAL FIRE SERV ACT	*	*	\$5,637	*	\$5,637	*
(2)	*	*		*		*
(3)	*	*		*		*
(4)	*	*		*		*
(5)	*	*		*		*
(6)	*	*		*		*
(7)	*	*		*		*
(8)	*	*		*		*
(9)	*	*		*		*
TOTAL OTHER GRANTS & ENTITLEMENTS	*	A-6	\$5,637	*	\$5,637	*
			=====		=====	

**----OTHER REVENUES OFF-SET WITH----
APPROPRIATIONS**

CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET
-----	-----	-----

LIST IN DETAIL:

(1) SMOKE DETECTOR FEES	*	*	\$4,300	*	\$3,000	*
(2) SAFER GRANT - NEW FIREFIGHTER	*	*	\$73,138	*		*
(3)	*	*		*		*
(4)	*	*		*		*
(5)	*	*		*		*
(6)	*	*		*		*
(7)	*	*		*		*
(8)	*	*		*		*
(9)	*	*		*		*
TOTAL OTHER REVENUES OFF-SET	*	A-8	\$77,438	*	\$3,000	*
			=====		=====	

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

----SUPPLEMENTAL SCHEDULES----

SALARY & WAGES (N.J.S. 40A:14-78.7)		Annual Wages	2014 Proposed Budget
		-----	-----
ADMINISTRATION			
(1) COMMISSIONERS		\$20,100	\$20,100
(2) OTHER	AP-1	\$30,292	\$30,292
		-----	-----
TOTAL ADMINISTRATION	A-9	\$50,392	\$50,392
		=====	=====
COST OF OPERATIONS & MAINTENANCE			
(1) Appendix brought forward	AP-2	\$347,202	\$347,202
		-----	-----
TOTAL COST OF OPERATIONS S&W	A-10	\$347,202	\$347,202
		=====	=====
OTHER COSTS OFFSET BY REVENUES			
(1) Appendix brought forward	AP-3		
		-----	-----
TOTAL Salaries Offset by Revenues	A-15		
		=====	=====

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

-----SUPPLEMENTAL SCHEDULES----- FRINGE BENEFIT COSTS

	2014			
	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$17,620			\$17,620
(2) Police & Fire RS Contribution		\$32,684		\$32,684
(3) Employee Group Health Insurance	\$24,100	\$85,300		\$109,400
(4) Other Fringe	\$25,300	\$70,900		\$96,200
TOTAL PROPOSED BUDGET	\$67,020	\$188,884		\$255,904
Cross Reference	A-13	A-14	A-16	

	2013			
	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$16,600			\$16,600
(2) Police & Fire RS Contribution		\$30,800		\$30,800
(3) Employee Group Health Insurance		\$67,000		\$67,000
(4) Other Fringe	\$26,800	\$62,500		\$89,300
TOTAL FINAL BUDGET	\$43,400	\$160,300		\$203,700
Cross Reference	A-13	A-14	A-16	

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

-----SUPPLEMENTAL SCHEDULES-----

	Cross Ref	2014 Proposed Budget	2013 Final Budget
		-----	-----
Administration Other Expenses			
(1) Other Expenses	AP-4	\$64,900	\$75,700
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	AP-5		
		-----	-----
TOTAL ADMINISTRATION OTHER EXPENSES	A-11	\$64,900	\$75,700
		=====	=====
Cost of Operations Other Expenses			
(1) Other Expenses	AP-6	\$439,937	\$431,387
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	AP-7	\$136,000	\$125,782
		-----	-----
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$575,937	\$557,169
		=====	=====
Other Expenses Offset by Revenue			
(1) Other Expenses	AP-8		
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	AP-9	\$1,000	\$1,000
		-----	-----
TOTAL Other Expenses Offset by Revenue	A-17	\$1,000	\$1,000
		=====	=====

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses Insert additional rows where indicated to ensure they are included in the total Totals will be reflected on SS-6

		2014	2013	
		Cross Ref.	Proposed Budget	Current Year Final Budget
Admin - Operating				
Insert new rows here	ELECTION		\$1,200	\$1,200
	OFFICE EXPENSES		\$5,800	\$6,100
	PROFESSIONAL FEES		\$56,900	\$67,900
	MISCELLANEOUS		\$1,000	\$500
Total Additional Administration Operating Expenses		AP-4	\$64,900	\$75,700
Admin - Other Assets, Non-Bondable				
Insert new rows here				
Total Additional Administration Other Assets		AP-5		
Cost of Operations - Operating				
Insert new rows here	ADVERTISING		\$2,000	\$2,000
	INSURANCE		\$31,400	\$35,700
	MAINTENANCE AND REPAIRS		\$119,300	\$113,300
	FEES AND PERIODICALS		\$1,100	\$1,100
	RENTAL CHARGES		\$173,000	\$167,000
	SUPPLIES EXPENSE		\$19,200	\$18,700
	TRAINING & EDUCATION		\$11,000	\$11,000
	UNIFORMS		\$10,800	\$9,600
	UTILITIES		\$32,800	\$35,250
	PROMOTIONS		\$14,800	\$15,800
	REIMBURSEMENTS - CLOTHING		\$11,000	\$9,000
	SFS GRANTS		\$5,637	\$5,637
TELEPHONE		\$7,900	\$7,300	
Total Additional Operating Expenses Operations		AP-6	\$439,937	\$431,387

Cost of Operations - Other Assets, Non-Bondable

Insert new rows here	NEW FIRE EQUIPMENT		\$20,000	\$26,500
	COMMUNICATION EQUIPMENT		\$3,000	\$21,282
	OFFICE EQUIPMENT		\$5,000	\$5,000
	SHOP EQUIPMENT		\$1,000	\$1,000
	MAPS/COMPRESSORS		\$2,000	\$2,000
	BUILDING IMPROVEMENTS		\$50,000	\$25,000
	FIRE STATIONS #2 SAFETY IMPR. & RENOVATIONS		\$25,000	\$30,000
	RESERVE FOR RENT IMPROVEMENTS		\$30,000	\$15,000
Total Additional Cost of Operations Other Assets		AP-7	\$136,000	\$125,782

Other Expenses Offset by Revenue - Operating

Insert new rows here				
Total Additional Operating Expenses Offset by Revenue		AP-8		

Other Expenses Offset by Revenue - Other Assets, Non-Bondable

Insert new rows here	FSA PREVENTION		\$500	\$500
	FSA SUPPRESSION		\$500	\$500
Total Costs Offset by Revenue Other Assets		AP-9	\$1,000	\$1,000

2014 FIRE DISTRICT BUDGET

Gloucester Township Fire District # 4 (Camden)

-----**SUPPLEMENTAL SCHEDULES**-----
DEBT SERVICE SCHEDULE

PRINCIPAL PAYMENTS		Date of Project Approval	Date of Voter Approval	% of Approval	Date of LFB Approval	Final Budget 2013	2014		2015		2016		2017		2018	
							Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget		
TOTAL PAYMENTS P-5																
Total Principal Debt Payments D-1																

Fire District Summary Levy Cap Calculation

FDCode	Fire District	COUNTY	EXAMINER
041504	Gloucester Township Fire District # 4	Camden	

Model Fire District Tax Levy Calculation Worksheet

Levy Cap Calculation

Prior Year Amount to be Raised by Taxation for Fire District Purposes.....	\$1,095,840
Changes in Service Provider (+/-).....	\$0
DLGS Approved Adjustments.....	\$0
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation.....	\$1,095,840
Plus 2% Cap increase.....	\$21,917
Adjusted Tax Levy Prior to Exclusions.....	\$1,117,757

Exclusions:

Shared Service Exclusion.....	\$0
Change in Total Debt Service Appropriation.....	\$0
Allowable pension increases.....	\$2,904
Allowable increase in health care costs.....	\$3,082
Changes in LOSAP contributions (+/-).....	\$2,000
Extraordinary Costs due to a "Declared" Emergency	\$0
Net Capital Improvement Fund and/or Down	
Payment on Improvements and Reserve for Future	\$28,000

Add Total Exclusions.....	\$35,986
Less Cancelled or Unexpended Referendum Amounts.....	\$0
Increase in Ratable Valuation (New Construction/Additions).....	\$75,800
Prior Year Local Fire District Tax Rate (3 decimals/\$100).....	\$0.167

Adjusted Tax Levy..... **\$1,153,869**

Amount Utilized from Levy Cap Bank from 2011.....	\$0
Amount Utilized from Levy Cap Bank from 2012.....	\$0
Amount Utilized from Levy Cap Bank from 2013.....	\$0

Subtotal: Maximum Tax Levy Before Referendum..... **\$1,153,869**

Amount Proposed for Levy Cap Referendum.....	\$0
--	-----

Maximum Allowable Amount to be Raised by Taxation..... **\$1,153,869**

Cap Bank Calculation

Amount To Be Raised By Taxation.....	\$1,153,869	
Cap Bank Available from Prior Year (2011) for 2014's Budget.....	\$0	
Cap Bank Available from Prior Year (2012) for 2014's Budget.....	\$9,869	
Revised Cap Bank from Prior Year (2012) available for 2015's Budget.....		\$9,869
Cap Bank Available from Prior Year (2013) for 2014's Budget.....	\$36,959	
Revised Cap Bank from Prior Year (2013) available for 2015's Budget.....		\$36,959
Cap Bank from Current Year (2014) available for 2015's Budget.....		\$0
Cap Bank Available from 2014 for 2015's Budget.....		\$0

Health Insurance Exclusion Calculation Sheet

FY 2014 State Health Benefits Program Average Increase: 6.6%

Fire District	COUNTY	EXAMINER	
Gloucester Township Fire District # 4	Camden		
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		<u>Proposed Budget</u>	<u>Final Budget</u>
Administration Health Insurance Appropriation		\$24,100	\$0
Operations & Maintenance Health Insurance Appropriation		\$85,300	\$67,000
A. Proposed Budget Group Health Insurance		\$109,400	\$67,000
NET INCREASE (DECREASE)		\$42,400	
1. Net Increase Divided by 2013 Amount Budgeted = % Increase		63.28%	
2. SFY 2014 State Health Average <u>6.6%</u> ; Less 2% = % Increase added to current levy		4.60%	
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap		58.68%	
5. % Increase Exclusion (B2) * 2013 Expended = 2014 appropriation added to levy		\$3,082	
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)		\$37,978	
2014 Increase in Appropriation		\$42,400	

Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Gloucester Township Fire District # 4	Camden	
Proposed Budget PERS Contribution Appropriated		\$17,620
Proposed Budget PFRS Contribution Appropriated		\$32,684
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Current Year Base Amount		\$50,304
Final Budget PERS Contribution		\$16,600
Final Budget PFRS Contribution		\$30,800
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$47,400
Pension Contribution Exclusion		\$2,904

LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Gloucester Township Fire District # 4	Camden	
LOSAP - Proposed Budget		\$45,000
LOSAP - Final Budget		\$43,000
LOSAP Exclusion (+/-)		\$2,000

Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Gloucester Township Fire District # 4	Camden	
Total Debt Service Appropriation (Proposed Budget)		\$0
Current Year Base Amount		\$0
Total Debt Service Appropriation Expended (Final Budget)		\$0
Final Budget Base Amount		\$0
Debt Service Exclusion		\$0

Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Gloucester Township Fire District # 4	Camden	
Total Capital Appropriation (Proposed Budget)		\$36,000
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$36,000
Total Capital Appropriation (Final Budget)		\$8,000
Capital Appropriation offset from Restricted Fund (Final Budget)		\$0
Capital Appropriation offset from Grant Revenue (Final Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Final Budget)		\$0
Final Budget Base Amount		\$8,000
Capital Expenditure Exclusion		\$28,000

The instructions can be found on the Instruction Tab of the workbook.

Shared Services Calculation Sheet

Fire District		EXAMINER
Gloucester Township Fire District # 4 (Camden)		
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations		\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended		\$0
Shared Service Exclusion		\$0

