

**Board of Fire Commissioners
Gloucester Township District # 4
14 W. Central Avenue
Blackwood, NJ 08012**

January 09, 2015

Division of Local Government Services
Bureau of Authority Regulation
Department of Community Affairs
101 South Broad Street
P.O. Box 803
Trenton, New Jersey 08625-0803

To whom it may concern,

Enclosed are two complete copies of the Gloucester Township Fire District #4 adopted fiscal year 2015 budget approved by resolution by the board on January 08, 2015. The preparer, Jeffrey Bowley, will be emailing you a PDF copy of the enclosed budget.

Enclosed and attached to the budget are appendixes A – C referenced within the budget along with following: Synopsis of 2013 audit report showing the available fund balances, a printout from the department of community affairs showing the amounts of levy cap bank being utilized, the district assessment from the tax assessor's office and a copy of the grant being received from FEMA.

Thank you,

Board of Fire Commissioners
Gloucester Township District # 4

2015

Gloucester Township Fire District No. 4 Fire District Budget

<http://www.gtf4.org/>

Department Of



**Community
Affairs**

Division of Local Government Services

2015 FIRE DISTRICT BUDGET

Certification Section

2015

Gloucester Township Fire District No. 4

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2015 to December 31, 2015

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2015 PREPARER'S CERTIFICATION

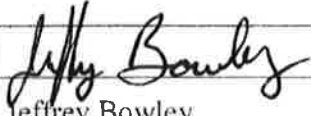
Gloucester Township Fire District No. 4

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2015 to December 31, 2015

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Jeffrey Bowley		
Title:	CPA		
Address:	27 W Church St. Blackwood NJ, 08012		
Phone Number:	856.228.8006	Fax Number:	856.228.3629
E-mail address:	Jeff.bowley@jwbco.net		

**2015 PREPARER'S CERTIFICATION
OTHER ASSETS**

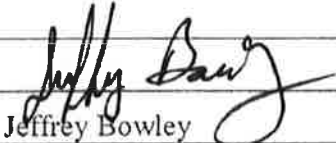
Gloucester Township Fire District No. 4

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2015 to December 31, 2015

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	Jeffrey Bowley		
Title:	CPA		
Address:	27 W Church St. Blackwood NJ, 08012		
Phone Number:	856.228.8006	Fax Number:	856.228.3629
E-mail address:	Jeff.bowley@jwbco.net		

2015 APPROVAL CERTIFICATION

Gloucester Township Fire District No. 4

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2015 to December 31, 2015

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 11th day of November, 2014.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Warren Stout		
Title:	Treasurer		
Address:	14 Central Ave. Blackwood NJ, 08012		
Phone Number:	856.227.7037	Fax Number:	856.227.2494
E-mail address:	wstout@gtfd4.org		

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	http://www.gfd4.org/
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance _____

Title of Officer Certifying compliance _____

Signature _____

2015 FIRE DISTRICT BUDGET RESOLUTION

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015

WHEREAS, the Annual Budget for the Gloucester Township Fire District No. 4 (the "Fire District") for the fiscal year beginning January 1, 2015 and ending December 31, 2015 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 19, 2014; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,455,102, which includes an amount to be raised by taxation of \$1,229,501, and Total Appropriations of \$1,455,102; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 19, 2014 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2015 and ending December 31, 2015 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 8, 2015.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent

2015 ADOPTED BUDGET RESOLUTION

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015

WHEREAS, the Annual Budget for the Gloucester Township Fire District No. 4 (the "Fire District") for the fiscal year beginning January 1, 2015 and ending December 31, 2015, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 8, 2015; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,455,102, which includes amount to be raised by taxation of \$1,229,501, and Total Appropriations of \$1,455,102; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 8th, 2015 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2015 and ending December 31, 2015, is hereby adopted and, *[subject to the proposed referendum being approved by 50 percent of the voters]* shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,455,102, which includes amount to be raised by taxation of \$1,229,501, and Total Appropriations of \$1,455,102; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.


(Secretary's Signature)

1-15-15
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Stout	✓			
Courailles	✓			
Kajohn	✓			
Mc Cann	✓			
MARSDEN				✓

2015 ADOPTION CERTIFICATION

Gloucester Township Fire District No. 4

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2015 to December 31, 2015

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 8th day of January, 2015.

Officer's Signature:	<i>Warren M. Stout</i>		
Name:	Warren Stout		
Title:	Treasurer		
Address:	14 Central Ave. Blackwood NJ, 08012		
Phone Number:	856.227.7037	Fax Number:	856.227.2494
E-mail address:	wstout@gtfd4.org		

2015 FIRE DISTRICT BUDGET

Narrative and Information Section

2015 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015

Answer all questions below. Attach additional pages and schedules as needed.

*See Appendix A & B Attached for Answers 1 - 8

1. Complete a brief statement on the 2015 proposed Annual Budget and make comparison to the 2014 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.
2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.
3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.
4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.
5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.
6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.
7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.
8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$ 642,828,200
Proposed Tax Rate per \$100 of Assessed Valuation	\$ 0.180

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	<input checked="" type="checkbox"/>	Yes		If yes, how much is appropriated?	\$
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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FIRE DISTRICT CONTACT INFORMATION 2015

Please complete the following information regarding this Fire District. **All** information requested below must be completed.

Name of Fire District:	Board of Fire Commissioners Gloucester Township Fire District # 4		
Address:	14 West Central Avenue		
City, State, Zip:	Blackwood	NJ	08012
Phone: (ext.)	856-227-7037	Fax:	856-227-2494

Preparer's Name:	Jeffrey Bowley		
Preparer's Address:	27 West Church Street		
City, State, Zip:	Blackwood	NJ	08012
Phone: (ext.)	856-228-8006	Fax:	856-228-3629
E-mail:			
	Jeff.bowley@jwbco.net		

Chairman:	John McCann		
Phone: (ext.)	856-227-7037	Fax:	856-227-2494
E-mail:	jmccann@gtfd4.org		

Secretary/Treasurer:	Warren Stout		
Phone: (ext.)	856-227-7037	Fax:	856-227-2494
E-mail:	wstout@gtfd4.org		

Name of Auditor:	John Daily		
Name of Firm:	Bowman & Company		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees Township	NJ	08043
Phone: (ext.)	856-435-6200	Fax:	856.435.0440
E-mail:	jdailey@bowmanllp.com		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.
- 6) Was the Fire District a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, or employee? No
 - b. A family member of a current or former commissioner, officer, or employee? No
 - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
 - a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) NoIf the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."

See Appendix C

- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? No
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? N/A If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? Yes If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.

See Appendix C

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2013.

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

Gloucester Township Fire District # 4
Camden

Position	Reportable Compensation from Fire District (W-2/ 1099)				Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
	Average Hours per Week Dedicated to Position	Commissioner	Former Officer	Title							
1	John McCaron	Chairman	2	x	\$ 4,020	\$ -	\$ -	N/A			4,020
2	Joseph Kaighin	Co-Chairman	2	x	\$ 4,020	-	-	N/A			4,020
3	Steven Marsden	Commissioner	2	x	\$ 4,020	-	-	N/A			4,020
4	Michael Coucoules	Commissioner	2	x	\$ 4,020	-	-	N/A			4,020
5	Warren Stout	Treasurer	2	x	\$ 4,020	-	-	N/A			4,020
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
Total:					\$ 20,100	\$ -	\$ -	\$ 20,100	\$ -	\$ -	\$ 20,100

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

1

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester Township Fire District # 4
Camden

	# of Covered Members (Medical & Rx)		Annual Cost Estimate		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Budget	Proposed	Budget	Proposed					
Active Employees - Health Benefits - Annual Cost									
Single Coverage	1	1	8,632	8,632	1	8,632	\$ (0)	0.0%	#DIV/0!
Parent & Child									
Employee & Spouse (or Partner)	3	3	70,803	70,803	3	24,793	74,379	(3,576)	-4.8%
Family	4	4	79,435	79,435	4		83,011	(3,576)	-4.3%
Employee Cost Sharing Contribution (enter as negative -)									
Subtotal									
Commissioners - Health Benefits - Annual Cost									
Single Coverage									
Parent & Child									
Employee & Spouse (or Partner)	0	0							
Family									
Employee Cost Sharing Contribution (enter as negative -)									
Subtotal									
Retirees - Health Benefits - Annual Cost									
Single Coverage									
Parent & Child									
Employee & Spouse (or Partner)	1	1	34,543	34,543	1	26,389	26,389	8,154	30.9%
Family	1	1	34,543	34,543	1		26,389	8,154	30.9%
Employee Cost Sharing Contribution (enter as negative -)									
Subtotal									
GRAND TOTAL	5	5	\$ 113,978	\$ 113,978	5	\$ 109,400	\$ 4,578	4.2%	

Is medical coverage provided by the SHBP? Yes
 Is prescription drug coverage provided by the SHBP? Yes

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Fire District # 4
Camden

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2014	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Ernest Jones	157.66	\$ 59,153	x		
Frank Reiss	69.20	22,256	x		
Peter Urso	58.75	17,548	x		
Wendy Fini	13.31	1,598	x		
Total liability for accumulated compensated absences at January 1, 2014		\$ 100,555			

Compensated Absences:

	Balance 12-31-12	Additions	Reductions	Balance 12-31-13
E. Richard Jones:				
Vacation	9,473.94	-	1,500.94	7,973.00
Sick	47,829.60	805.70	-	48,635.30
Personal	91.98	1,408.82	-	1,500.80
Comp Hours	379.42	664.11	-	1,043.53
	57,774.94	2,878.63	1,500.94	59,152.63
Frank Reiss:				
Vacation	3,690.72	650.88	-	4,341.60
Sick	27,680.40	-	12,680.40	15,000.00
Personal	251.64	311.16	-	562.80
Comp Hours	2,233.31	118.39	-	2,351.70
	33,856.07	1,080.43	12,680.40	22,256.10
Peter Urso:				
Vacation	727.92	-	205.16	522.76
Sick	11,555.73	3,444.27	-	15,000.00
Personal	181.98	42.06	-	224.04
Comp Hours	625.35	1,172.31	-	1,801.66
	13,094.98	4,658.64	205.16	17,548.46
Wendy Fini:				
Vacation	-	420.00	-	420.00
Sick	-	945.00	-	945.00
Personal	-	-	-	-
Comp Hours	-	232.50	-	232.50
	-	1,597.50	-	1,597.50
Totals	104,725.99	10,215.20	14,386.50	100,554.69

Calculations based upon client prepared spreadsheet:

12-31-12	170.00	7,973.00		
1-1-13	1,037.00	48,635.30		
2-1-13	32.00	1,500.80		
3-1-13	22.25	1,043.53		
		59,152.63		
4-1-13	108.00	4,341.60		
5-1-13	677.00	27,215.40		
6-1-13	145.00	562.80		
7-1-13	56.50	2,351.70		
8-1-13		34,771.50		
9-1-13	37.34	522.76		
10-1-13	431.00	16,053.54		
11-1-13	5.00	224.04		
12-1-13	48.25	1,801.66		
		18,442.00		
1-1-14	28.00	420.00		
2-1-14	63.00	945.00		
3-1-14	15.50	232.50		
		1,597.50		

Hired before 1987

\$ 15,000.00 MAX

\$ 15,000.00 MAX

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015
2015 FIRE DISTRICT Budget Message & ANALYSIS

	2015 Proposed Budget	2014 Current Year Final Budget	\$ Diff	% Diff
Admin - Personnel				
1 SALAREIS & WAGES	\$31,392	\$30,292	\$1,100	3.6%
2 COMMISSIONERS	\$20,400	\$20,100	\$300	1.5%
3 FRINDGE BENEFITS	\$56,617	\$67,020	(\$10,403)	-15.5%
Total Admin Personnel	\$108,409	\$117,412	(\$9,003)	-7.7%
Admin - Other				
4 ELECTION	\$1,700	\$1,200	\$500	41.7%
5 OFFICE EXPENSES	\$6,300	\$6,100	\$200	3.3%
6 PROFESSIONAL FEES	\$71,700	\$56,900	\$14,800	26.0%
7 MISCELLANEOUS	\$600	\$700	(\$100)	-14.3%
Total Admin Operating Expenses	\$80,300	\$64,900	\$15,400	23.7%
Total Admin	\$188,709	\$182,312	\$6,397	3.5%
Cost of Operations - Operating				
8 ADVERTISING	\$2,000	\$2,000	\$0	0%
9 INSURANCE	\$31,500	\$31,400	\$100	0.3%
10 MAINTENANCE AND REPAIRS	\$113,100	\$119,300	(\$6,200)	-5.2%
11 FEES AND PERIODICALS	\$1,100	\$1,100	\$0	0.0%
12 RENTAL CHARGES	\$176,000	\$173,000	\$3,000	1.7%
13 SUPPLIES EXPENSE	\$17,000	\$19,200	(\$2,200)	-11.5%
14 TRAINING & EDUCATION	\$11,800	\$11,000	\$800	7.3%
15 UNIFORMS	\$11,300	\$10,800	\$500	4.6%
16 UTILITIES	\$29,700	\$32,800	(\$3,100)	-9.5%
17 PROMOTIONS	\$14,400	\$14,800	(\$400)	-2.7%
18 REIMBURSEMENTS - CLOTHING	\$11,000	\$11,000	\$0	0.0%
19 SFS GRANTS	\$4,450	\$5,637	(\$1,187)	-21.1%
20 TELEPHONE	\$8,700	\$7,900	\$800	10.1%
Total Additional Operating Expenses Operations	\$432,050	\$439,937	(\$7,887)	-1.8%
Cost of Operations - Other Assets, Non-Bondable				
21 NEW FIRE EQUIPMENT	\$23,000	\$20,000	\$3,000	15.0%
22 COMMUNICATION EQUIPMENT	\$3,000	\$3,000	\$0	0.0%
23 OFFICE EQUIPMENT	\$5,000	\$5,000	\$0	0.0%
24 SHOP EQUIPMENT	\$1,000	\$1,000	\$0	0.0%
25 MAPS/COMPRESSORS	\$1,800	\$2,000	(\$200)	-11.1%
26 BUILDING IMPROVEMENTS	\$20,000	\$50,000	(\$30,000)	-150.0%
27 FIRE STATIONS #2 SAFETY IMPR. & RENOVATIONS	\$20,000	\$25,000	(\$5,000)	-25.0%
28 RESERVE FOR RENT IMPROVEMENTS	\$40,000	\$30,000	\$10,000	25.0%
29 AIR PACKS/ HOSES	\$5,000	\$0	\$5,000	100.0%
Total Additional Cost of Operations Other Assets	\$118,800	\$136,000	(\$17,200)	-12.6%
Total Cost of Operations and Maintenance	\$550,850	\$575,937	(\$25,087)	-4.4%

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015
2015 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

1. Explanation of Variances

Explanation of Revenue variances of +/- 10%

1. Interest Income: The district has spent down a large amount of money they have had reserved in the money market account earning interest after paying off the cost of construction on station # 2.
2. Supplemental Fire Service Act: There is a decrease in the grant revenue being received.
3. Penalties and Fines: The district experienced a decrease in fine revenue over the last year and has adjusted the budgeted accordingly.
4. Other Revenues: The district experienced an increase in revenue from other UFSA activities over the last year and has budgeted accordingly.

Explanation of Appropriations variances of +/- 10%

1. Administrative: Workman's compensation insurance for the volunteers was moved from an administrative cost to a costs of operations.
2. Salaries and Wages: The amount has increased partially over last year due to raises and increased overtime. Wages is largely increase by amounts budget to pay Ernest Jones for compensated absences when he retires in 2015.
3. Fringe Benefits: The amount of workman's compensation increased largely over last year due to a large number of claims. Policy premiums have nearly doubled. Also, amounts budgeted for volunteers was moved from an administrative fringe benefit to a costs of operations.
4. Total Capital Appropriations: The district budgeted \$28,000 in diesel exhaust systems last year that were for a onetime purchase.

Explanation of Variances on Appendix A of +/- 10%

3. Fringe Benefits: Workman's compensation insurance for the volunteers was moved from an administrative cost to a costs of operations.
4. Election: The independent company the fire district used to rent the voting machines from is no longer in business. As a result, the fire district now pays more money to rent them from the local municipality who requires that a manager and mechanic be on site to run the machines.
6. Professional Fees: The fire house increased the amount budgeted for Labor Relations by \$15,000 for 2015 due to a large increase in the amount of labor hours and time needed to negotiate with the union.
7. Miscellaneous: There was a \$100 decrease in the amount needed for misc supplies. The fire house is under budget for 2014 so adjusted the 2015 budget accordingly.

Appendix B - Gloucester Township Fire District No. 4

13. **Supplies Expense:** The supplies expense was decreased from last year's budget as a result of the decrease in the price of fuel.
19. **SFS Grants:** Funding was reduced by the state for SFS Grants and thus there is an equal decrease in the expenditure amount.
20. **Telephone:** The district now has more communication equipment on board the trucks increasing the amount of costs associated with the increased use of data.
21. **New Fire Equipment:** The district has a growing number of old equipment that needs to be replaced and has slightly increase expenditures this year to support that need.
25. **Maps and Compressions:** There is a slight decrease due to a decreased need.
26. **Building Improvements:** The rehabilitation of fire station #2 is nearly complete and there is a decrease need in capital to fund the project.
27. **Fire Station #2 Safety Improvements:** The rehabilitation of fire station #2 is nearly complete and there is a decrease need in capital to fund the project.
28. **Reserve for Rent Improvements:** The district did not expend the total amount budgeted for rent improvements in 2014 and expects to spend the amounts on improving the building in 2015.
29. **Airpacks/Hoses:** The district needs to replace firehouses on the fire apparatus that were taken out of services due to failed pressure testing.

2. Proposed Impact

The impact of the proposed budget will push the amount to be raised by taxation to the maximum allowable amount. In addition to utilizing the annual additional increase in the levy cap and increase from new construction the district is using \$47, 551 in cap bank available from years 2012 and 2013. By using prior year levy cap amounts not expended the fire district is able to stay within the maximum allowable amount to be raised by taxation. As a result of staying within the maximum amount to be raised by taxation the district plans to utilize \$117,813 in fund balance to cover additional costs. While this will have a large impact on the fund balance in 2015 the fire district should be able to continue to preserve their fund balance moving in 2016 because in 2015 the fire district is using a majority of the fund balance to budget for amounts to be paid out to a retiring employee for compensated absences.

3. Property Tax Levy Cap

See answer to number 2 above. The fire district is not exceeding the levy cap.

4. Release from Restricted Funds: N/A

5. Proposed Capital Appropriations

The proposed capital appropriations of \$8,000 are for the purchase of airpacks in 2015. The fire district has been reserving \$8,000 a year for the past several years to be expended from the reserves when all of the airpacks needs to be replaced.

6. Cash Deficit: N/A

7. Duly Incorporated Organization

Yes, the fire district covers the costs of all fire equipment, vehicles, first aid and supplies used by the district to respond to emergencies. The Blackwood Volunteer Fire Company is given access to the equipment and supplies, but there is no specific amounts given to the organization for their own spending. Any supplies need to service the district is purchased by the fire district and approved by the board of station # 4.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Gloucester Township Fire District No. 4

FISCAL YEAR: January 1, 2015 to December 31, 2015

8. Vehicle Listing

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Designation</u>
1994	Murray	Pumper LDH	Motor Pool
1994	Murray	Pumper LDH	Motor Pool
1997	Murray	Rescue HVY	Motor Pool
2003	Ford	Chief's Car	Motor Pool
2002	Spartan	Aerial	Motor Pool
2007	Ford	Service	Motor Pool
2008	Dodge	Chief's Car	Motor Pool
2008	Dodge	Chief's Car	Motor Pool

13. LOSAP Answers:

- A) It was implemented in 1999
- B) In 2014 there were 24 volunteer members eligible.
- C) The total number of volunteers vested is 26.
- D) Based on an automatic increases.
- E) The total current year budget is \$45,000
- F) Yes

2015 FIRE DISTRICT BUDGET

Financial Schedules Section

2015 Budget Summary

Gloucester Township Fire District # 4 Camden

	<u>2015 Proposed Budget</u>	<u>2014 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Current Year</u>	<u>% Increase (Decrease) Proposed vs. Current Year</u>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	\$ 117,813	\$ 113,291	\$ 4,522	4.0%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	300	400	(100)	-25.0%
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	4,450	5,637	(1,187)	-21.1%
Total Revenues Offset with Appropriations	<u>103,038</u>	<u>103,138</u>	<u>(100)</u>	-0.1%
Total Revenues and Fund Balance Utilized	225,601	222,466	3,135	1.4%
Amount to be Raised by Taxation to Support Budget	<u>1,229,501</u>	<u>1,153,869</u>	<u>75,632</u>	6.6%
Total Anticipated Revenues	<u>1,455,102</u>	<u>1,376,335</u>	<u>78,767</u>	5.7%
APPROPRIATIONS				
Total Administration	188,709	182,312	6,397	3.5%
Total Cost of Operations & Maintenance	1,212,393	1,112,023	100,370	9.0%
Total Appropriations Offset with Revenue	1,000	1,000	-	0.0%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	45,000	45,000	-	0.0%
Total Capital Appropriations	8,000	36,000	(28,000)	-77.8%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
Total Appropriations	<u>1,455,102</u>	<u>1,376,335</u>	<u>78,767</u>	5.7%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

2015 Revenue Schedule

Gloucester Township Fire District # 4 Camden

	2015 Proposed Budget	2014 Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year
Fund Balance Utilized				
Unrestricted Fund Balance	\$ 117,813	\$ 113,291	\$ 4,522	4.0%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	<u>117,813</u>	<u>113,291</u>	<u>4,522</u>	4.0%
Miscellaneous Anticipated Revenues				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	-	-	-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)	-	-	-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)	-	-	-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	-	-	-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)	-	-	-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)	-	-	-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)	-	-	-	#DIV/0!
Rental Income	-	-	-	#DIV/0!
Total Miscellaneous Anticipated Revenues	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
Sale of Assets (List Individually)				
Asset #1	-	-	-	#DIV/0!
Asset #2	-	-	-	#DIV/0!
Asset #3	-	-	-	#DIV/0!
Asset #4	-	-	-	#DIV/0!
Total Sale of Assets	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
Interest on Investments & Deposits (List Accounts Separately)				
INTEREST INCOME - MM ACCOUNT	300	400	(100)	-25.0%
Investment Account #2	-	-	-	#DIV/0!
Investment Account #3	-	-	-	#DIV/0!
Investment Account #4	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	<u>300</u>	<u>400</u>	<u>(100)</u>	-25.0%
Other Revenue (List in Detail)				
Other Revenue #1	-	-	-	#DIV/0!
Other Revenue #2	-	-	-	#DIV/0!
Other Revenue #3	-	-	-	#DIV/0!
Other Revenue #4	-	-	-	#DIV/0!
Total Other Revenue	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
Operating Grant Revenue (List in Detail)				
Supplemental Fire Service Act (P.L.1985,c.295)	-	-	-	#DIV/0!
SUPPLEMENTAL FIRE SERVICE ACT	4,450	5,637	(1,187)	-21.1%
Other Grant #2	-	-	-	#DIV/0!
Other Grant #3	-	-	-	#DIV/0!
Other Grant #4	-	-	-	#DIV/0!
Other Grant #5	-	-	-	#DIV/0!
Total Operating Grant Revenue	<u>4,450</u>	<u>5,637</u>	<u>(1,187)</u>	-21.1%
Revenues Offset with Appropriations				
Uniform Fire Safety Act (P.L.1983,c.383)				
Reserves Utilized	-	-	-	#DIV/0!
Annual Registration Fees	11,500	12,600	(1,100)	-9.7%
Penalties and Fines	400	1,000	(600)	-60.0%
Other Revenues	13,700	12,100	1,600	13.2%
Total Uniform Fire Safety Act	<u>25,600</u>	<u>25,700</u>	<u>(100)</u>	-0.4%
Other Revenues Offset with Appropriations (List)				
SMOKE DETECTOR FEES	4,300	4,300	-	0.0%
SAFER GRANT - NEW FIREFIGHTER	73,138	73,138	-	0.0%
Other Offset Revenues #3	-	-	-	#DIV/0!
Other Offset Revenues #4	-	-	-	#DIV/0!
Total Other Revenues Offset with Appropriations	<u>77,438</u>	<u>77,438</u>	<u>-</u>	0.0%
Total Revenues Offset with Appropriations	<u>103,038</u>	<u>103,138</u>	<u>(100)</u>	-0.1%
TOTAL REVENUES AND FUND BALANCE UTILIZED	<u>\$ 225,601</u>	<u>\$ 222,466</u>	<u>\$ 3,135</u>	1.4%

2015 Appropriations Schedule

Gloucester Township Fire District # 4 Camden

	2015 Proposed Budget	2014 Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 31,392	\$ 30,292	\$ 1,100	3.6%
Commissioners	\$ 20,400	\$ 20,100	300	1.5%
Fringe Benefits	56,617	67,020	(10,403)	-15.5%
Total Administration - Personnel	<u>108,409</u>	<u>117,412</u>	<u>(9,003)</u>	<u>-7.7%</u>
<i>Administration - Other (List)</i>				
SEE APPENDIX A	80,300	64,900	15,400	23.7%
			-	#DIV/0!
			-	#DIV/0!
			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	<u>80,300</u>	<u>64,900</u>	<u>15,400</u>	<u>23.7%</u>
Total Administration	<u>188,709</u>	<u>182,312</u>	<u>6,397</u>	<u>3.5%</u>
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	432,657	347,202	85,455	24.6%
Fringe Benefits	128,886	188,884	40,002	21.2%
Total Operations & Maintenance - Personnel	<u>661,543</u>	<u>536,086</u>	<u>125,457</u>	<u>23.4%</u>
<i>Cost of Operations & Maintenance - Other (List)</i>				
SEE APPENDIX A	550,850	575,937	(25,087)	-4.4%
			-	#DIV/0!
Other Operations & Maintenance Expense #2			-	#DIV/0!
Other Operations & Maintenance Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	<u>550,850</u>	<u>575,937</u>	<u>(25,087)</u>	<u>-4.4%</u>
Total Operations & Maintenance	<u>1,212,393</u>	<u>1,112,023</u>	<u>100,370</u>	<u>9.0%</u>
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-	-	-	#DIV/0!
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Appropriations Offset with Revenue - Other (List)</i>				
FSA SUPPRESSION	500	500	-	0.0%
FSA PREVENTION	500	500	-	0.0%
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>0.0%</u>
Total Appropriations Offset with Revenue	<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>0.0%</u>
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	45,000	45,000	-	0.0%
Total Capital Appropriations	8,000	36,000	(28,000)	-77.8%
Total Principal Payments on Debt Service			-	#DIV/0!
Total Interest Payments on Debt			-	#DIV/0!
TOTAL APPROPRIATIONS	<u>\$ 1,455,102</u>	<u>\$ 1,376,335</u>	<u>\$ 78,767</u>	<u>5.7%</u>

2015 Schedule of Salaries and Benefits

Gloucester Township Fire District # 4
Camden

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2015 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2015 Proposed Budget Fringe Benefits
Administrative Clerk	1	\$ 28,392	\$ 28,392	\$ 13,066		\$ 27,251	\$ 16,300	\$ 56,617
Administrative Overtime & Substitutes	1	1,600	1,600					
Temporary Secretary	1	1,400	1,400					
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
Total Administration			\$ 31,392	\$ 13,066		\$ 27,251	\$ 16,300	\$ 56,617

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2015 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2015 Proposed Budget Fringe Benefits
Fire Official Funded By Taxation	1	\$ 82,853	\$ 82,853					
Fire Official Overtime and Longevity	1	6,500	6,500					
Fire Fighter #1	1	83,610	83,610			8,632		8,632
Fire Fighter #1 Overtime and Longevity	1	4,000	4,000					
Mechanic/Fire Apparatus	1	99,480	99,480					
Mechanic Overtime	1	4,000	4,000			25,101		25,101
Fire Fighter #2	1	49,114	49,114			18,452		18,452
Fire Fighter #2 Overtime and Longevity	1	3,000	3,000					
Operations Overtime and Substitutes	1	10,000	10,000					
Employee Separation Agreement	1	90,000	90,000					
Part Time Inspector	1	100	100		37,259			
Fringe Benefits							104,900	142,159
Retiree	4					34,542		34,542
Position #14								
Total Operation & Maintenance			\$ 432,657	\$ -	\$ 37,259	\$ 86,727	\$ 104,900	\$ 228,886

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2015 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2015 Proposed Budget Fringe Benefits
Position #1								
Position #2								
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
Total Offset by Revenue			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Administration, Operations & Offset by Revenue			\$ 464,049	\$ 13,066	\$ 37,259	\$ 113,978	\$ 121,200	\$ 285,503
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2015 Proposed Capital Budget

Gloucester Township Fire District # 4
Camden

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2015 Proposed Budget		2014 Adopted Budget	
		12/30/13	12/30/13					
Diesel Exhaust Filtering System	Other			100%	\$	-	\$	28,000
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Capital Improvements								28,000

DOWN PAYMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2015 Proposed Budget		2014 Adopted Budget	
		12/30/13	12/30/13					
Capital Improvement #1								
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Down Payments								
Total Capital Improvements & Down Payments								28,000
RESERVE FOR FUTURE CAPITAL OUTLAYS						8,000		8,000
TOTAL CAPITAL APPROPRIATIONS						\$ 8,000	\$	36,000

Capital Appropriations Offset with Restricted Fund
 Capital Appropriations Offset with Grants
 Capital Appropriations Offset with Unrestricted Fund

\$	8,000	\$	8,000

5 Year Debt Service Schedule - Principal

Gloucester Township Fire District # 4
Camden

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2014)	2015	2016	2017	2018	2019	2020	Thereafter	Total Principal Outstanding
General Obligation Bonds												
General Obligation Bond #1												\$
General Obligation Bond #2												
General Obligation Bond #3												
General Obligation Bond #4												
Total Principal - General Obligation Bonds												
Bond Anticipation Notes												
BAN #1												
BAN #2												
BAN #3												
BAN #4												
Total Principal - BANS												
Capital Leases												
Capital Lease #1												
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
Total Principal - Capital Leases												
Intergovernmental Loans												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans												
Other Bonds or Notes Payable												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes												
TOTAL PRINCIPAL ALL OBLIGATIONS												

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

5 Year Debt Service Schedule - Interest

Gloucester Township Fire District # 4
Camden

	Current Year (2014)	2015	2016	2017	2018	2019	2020	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									\$
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
<i>30nd Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANS									
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS	\$	\$	\$	\$	\$	\$	\$	\$	\$

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

2015 Fund Balance Reconciliation

Gloucester Township Fire District # 4 Camden

UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2014 (1)	\$ 281,245
Less: Utilized in 2014 Adopted Budget	<u>113,291</u>
Proposed balance available	167,954
Estimated results of operations for the year ending December 31, 2014	<u>75,000</u>
Anticipated balance December 31, 2014	242,954
Less: Fund Balance utilized in 2015 Proposed Budget	<u>117,813</u>
Proposed balance after utilization in 2015 Proposed Budget	<u><u>\$ 125,141</u></u>

RESTRICTED FUND BALANCE

Beginning balance January 1, 2014 (1)	\$ 37,813
Less: Utilized in 2014 Adopted Budget	<u>-</u>
Proposed balance available	37,813
Estimated results of operations for the year ending December 31, 2014	<u>(5,813)</u>
Anticipated balance December 31, 2014	32,000
Less: Restricted Fund Balance used in 2015 Proposed Budget for Capital Purposes	-
Less: Restricted Fund Balance released via Referendum Resolution	<u>-</u>
Proposed balance after utilization in 2015 Proposed Budget	<u><u>\$ 32,000</u></u>

(1) This line item must agree to audited financial statements.

SYNOPSIS OF 2013 REPORT OF AUDIT

FIRE DISTRICT NO. 4, TOWNSHIP OF GLOUCESTER
 Combined Comparative Balance Sheets
 Governmental Funds

<u>ASSETS</u>	<u>2013</u>	<u>2012</u>
Cash and Cash Equivalents	\$ 529,559.04	\$ 684,693.87
Prepaid Insurance	<u>20,316.26</u>	<u>12,048.00</u>
Total Assets	<u>\$ 549,875.30</u>	<u>\$ 696,741.87</u>
<u>LIABILITIES AND FUND BALANCES</u>		
Liabilities:		
Accounts Payable	\$ 215,010.33	\$ 96,715.89
Payroll Deductions Payable	<u>15,806.96</u>	<u>2,405.82</u>
Total Liabilities	<u>230,817.29</u>	<u>99,121.71</u>
Fund Balances:		
Restricted	37,813.00	284,000.00
Assigned	113,291.00	179,227.89
Unassigned	<u>167,954.01</u>	<u>134,392.27</u>
Total Fund Balances	<u>319,058.01</u>	<u>597,620.16</u>
Total Liabilities and Fund Balances	<u>\$ 549,875.30</u>	<u>\$ 696,741.87</u>

2015 Referendums

Gloucester Township Fire District # 4
Camden

Summary of Referendum Line Items	2015 Proposed Budget Amount Requested	2014 Final Budget
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy

\$ -

As this page is adjusted this amount changes, should = \$0

(For Reference Purposes Only - from Levy Cap Summary based on
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2015 Proposed Budget Amount Requested	2014 Final Budget
Reserve for Building Improvements	\$ -	\$ 13,813
Total Release of Restricted Fund Balance	\$ -	\$ 13,813

2015 Levy Cap Summary

Gloucester Township Fire District # 4 Camden

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	1,153,869
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		1,153,869
Plus: 2% Cap Increase		23,077
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		1,176,946

Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		21
Allowable Increase in Health Care Costs		2,390
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		2,411
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	1,440,400
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.180	2,593

ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2012		10,592
Amount Utilized from Levy Cap Bank from 2013		36,959
Amount Utilized from Levy Cap Bank from 2014		-
Maximum Tax Levy Before Referendum		1,229,501
Amount Proposed for Levy Cap Referendum		-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	\$	1,229,501

CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	1,229,501
Cap Bank Available from Prior Year (2012) for 2015 Budget		10,592
Cap Bank Available from Prior Year (2013) for 2015 Budget		36,959
Revised Cap Bank from Prior Year (2013) Available for 2016 Budget		-
Cap Bank Available from Prior Year (2014) for 2015 Budget		9,297
Revised Cap Bank from Prior Year (2014) Available for 2016 Budget		9,297
Cap Bank from Current Year (2015) Available for 2016 Budget		(47,551)
Cap Bank Available from 2015 for 2016 Budget	\$	0

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY GLoucester TWP (15) COUNTY CAMDEN (04)
FIRE DISTRICT CODE: F04 TOTAL NUMBER OF FIRE DISTRICTS 6

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the current tax year filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments. **FOR REFERENCE ONLY.**

\$ 642,828,200 (1)

2. Total valuation of new construction and improvements (*not prorated*) from the Added Assessment List filed on October 1 of the current calendar tax year *minus* the total valuation of any added assessment tax appeal reductions from the prior year. **Do not include** omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

1,440,400 (2)

10/22/14
DATE

John G. ...
ASSESSOR SIGNATURE

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District **TAX RATE** from **CURRENT YEAR** (expressed as a decimal, \$ per hundred).

.180 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 2,592.72 (4)

10/23/14
DATE

Andrew ...
TAX COLLECTOR SIGNATURE



State of New Jersey
Department of Community Affairs
Division of Local Government Services
Bureau of Authority Regulation
Fire District Levy Cap Certification for Fiscal Year 2015

Fire District: Gloucester Township Fire District No. 4

Municipality: Blackwood

County: Camden

FD-Code: 0415-04

2014 Levy Cap Calculation Summary

Maximum Allowable Amount to be Raised by Taxation: \$1,163,166
Amount to be Raised by Taxation: \$1,153,869

Activity By Calendar Years	Allowable	Applied In	Used From	Expired	Available
2014	\$9,297	\$0	\$0	\$0	\$9,297
2013	\$36,959	\$0	\$0	\$0	\$36,959
2012	\$10,592	\$0	\$0	\$0	\$10,592
2011	\$0	\$0	\$0	\$0	\$0
Levy Cap Bank Totals	\$56,848	\$0	\$0	\$0	\$56,848

2015 Shared Services Exclusion Worksheet

Gloucester Township Fire District # 4
Camden

Name of Entity Providing Service	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs		Declared Emergency Costs		Total Shared Services Cost Exclusions		Salary Costs		Other Costs		Total			
	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	2014 Adopted	2015 Proposed	
Type of Shared Service Provided (List Each Separately)																				
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2015 Levy Cap Exclusion Calculations

Gloucester Township Fire District # 4 Camden

PENSION CONTRIBUTION CALCULATION

2015 Proposed Budget PERS Contribution Appropriated	\$ 13,066
2015 Proposed Budget PFRS Contribution Appropriated	37,259
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2015 Base Amount	<u>50,325</u>
2014 Adopted Budget PERS Contribution (former Page SS-5A Line 1 Total)	17,620
2014 Adopted Budget PFRS Contribution (former Page SS-5A Line 2 Total)	32,684
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2014 Base Amount	<u>50,304</u>
Pension Contribution Exclusion	<u>\$ 21</u>

LOSAP CALCULATION

2015 Proposed Budget LOSAP Appropriation	\$ 45,000
2014 Adopted Budget LOSAP Appropriation	45,000
LOSAP Exclusion (+/-)	<u>\$ -</u>

DEBT SERVICE CALCULATION

2015 Proposed Budget Total Debt Service Appropriation	\$ -
2014 Adopted Budget Total Debt Service Appropriation	-
Debt Service Exclusion	<u>\$ -</u>

CAPITAL APPROPRIATION CALCULATION

2015 Proposed Budget Total Capital Appropriation	\$ 8,000
2015 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2015 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2015 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	8,000
2015 Base Amount	<u>-</u>
2014 Adopted Budget Total Capital Appropriation	36,000
2014 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2014 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2014 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	8,000
2014 Base Amount	<u>28,000</u>
Capital Expenditure Exclusion	<u>\$ -</u>

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2015 State Health Benefits Program Average Increase	7.40%
2015 Proposed Budget Administration Health Insurance Appropriation	\$ 27,251
2015 Proposed Budget Operations & Maintenance Health Insurance Appropriation	86,727
2015 Proposed Budget Group Health Insurance	<u>113,978</u>
2014 Adopted Budget Administration Health Insurance Appropriation (former Page SS-5A Line 3 Admin)	24,100
2014 Adopted Budget Operations & Maintenance Health Insurance Appropriation (former Page SS-5A Line 3 Operation & Maintenance)	85,300
2014 Adopted Budget Group Health Insurance	<u>109,400</u>
Net Increase (Decrease)	<u>4,578</u>
Net Increase Divided by 2014 Amount Budgeted = % Increase	4.18%
SFY 2015 State Health Average <u>7.40%</u> Less 2% = % Increase Added to Current Levy	2.18%
% Increase less % Increase Exclusion = % Increase Inside Cap	2.00%
% Increase Inside Cap * 2014 Expended = Added Amount Inside Cap	<u>\$ 2,188</u>
% Increase Exclusion * 2014 Expended = 2015 Appropriation Added to Levy	<u>\$ 2,390</u>
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	<u>\$ -</u>
2015 Increase in Appropriation	<u>\$ 4,578</u>

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. Frank P Reiss
Gloucester Twp. Fire District 4
P.O. Box 541
Blackwood, New Jersey 08012-2901

Re: Grant No. EMW-2012-FH-00847

Dear Mr. Reiss:

On behalf of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2012 Staffing for Adequate Fire and Emergency Response (SAFER) grants has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to \$146,276.00. The Federal share is \$146,276.00 of the approved amount and your share of the costs is \$0.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the articles as they outline the terms and conditions of your grant award. Maintain a copy of these documents for your official file. You establish acceptance of the grant and Grant Agreement Articles when you formally receive the award through the AFG online system. By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval, as an amendment request, from FEMA.

Once your period of performance has begun, and if your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds when you have an immediate cash need.

If you have any questions or concerns regarding the process to request your grant funds, please call 1-866-274-3363.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian E. Kamole".

Brian E. Kamole
Assistant Administrator
Grant Programs Directorate

Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE - Hiring program

GRANTEE: Gloucester Twp. Fire District 4

PROGRAM: Staffing for Adequate Fire and Emergency Response (SAFER) - Hiring

AGREEMENT NUMBER: EMW-2012-FH-00847

AMENDMENT NUMBER:

TABLE OF CONTENTS

Article I	Project Description
Article II	Grantee Concurrence
Article III	Period of Performance
Article IV	Amount Awarded
Article V	Financial Guidelines
Article VI	Prohibition on Using Federal Funds
Article VII	GFD Allocations
Article VIII	Financial Reporting
Article IX	FEMA Officials
Article X	Central Contractor Registration (CCR)

Article I - Project Description

The purpose of the Staffing for Adequate Fire and Emergency Response program is to provide funding directly to fire departments and volunteer firefighter interest organizations in order to help them increase or maintain the number of trained, "front line" firefighters available in their communities.

After careful consideration, FEMA has determined that the grantee's project submitted as part of the grantee's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the program's purpose and worthy of award. The grantee shall perform the work described in the approved grant application as itemized in the request details section of the application and other described in the grant application's narrative. These sections of the application are made a part of these grant agreement articles by reference. The grantee may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via an amendment request, from FEMA.

Article II - Grantee Concurrence

By placing the Primary Contact's electronic signature and indicating acceptance of the award, the grantee accepts the terms and conditions of the award, including the terms and conditions of this document and the Department's

Identified below. Grantees agree that they will use the funds provided through the Fiscal Year 2012 Staffing for Adequate Fire and Emergency Response grant in accordance with these Articles of Agreement and the program guidelines provided in the Fiscal Year 2012 Staffing for Adequate Fire and Emergency Response program guidance. All documents submitted as part of the original grant application are made a part of this agreement by reference.

Article III - Period of Performance

The period of performance shall be from 30-NOV-13 to 29-NOV-15.

Article IV - Amount Awarded

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for object classes for this grant (including Federal share plus applicable grantee match):

Personnel:	\$92,916.00
Fringe Benefits	\$53,361.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$146,276.00

NEGOTIATION COMMENTS IF APPLICABLE (max 4000 characters)

Any questions pertaining to your award package, please contact your GPO Grants Management Specialist, Nancy Cannon at Nancy.Cannon@dhs.gov

Article V - Financial Guidelines

The grantee and any subgrantees shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below.

A. Administrative Requirements

- 1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations (OMB Circular A-110)

B. Cost Principles

- 1. 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87)
- 2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
- 3. 2 CFR Part 230, Cost Principles for Nonprofit Organizations (OMB Circular A-122)
- 4. Federal Acquisition Regulations (FAR) Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

C. Audit Requirements

1. OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations

Article VI - Prohibition on Using Federal Funds

The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.

Article VII - GPD Allocations

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2012 Staffing for Adequate Fire and Emergency Response Program Guidance.

Article VIII - Financial Reporting

Recipients of a SAFER grant will be required to submit a semi-annual Federal Financial Report (FFR) via the Automated system on the Standard Form 425 (SF-425). The FFR is intended to provide Federal agencies and grant recipients with a standard format and consistent reporting requirements throughout the government. The FFR, to be submitted using the online e-grant system, will be due semi-annually based on the calendar year beginning with the period after the award is made. Grant recipients will be required to submit an FFR throughout the entire period of performance of the grant.

The reporting periods for the FFR are January 1 through June 30 (report due by July 31), and July 1 through December 31 (report due by January 30).

At the end of the grant's period of performance, all grantees are required to produce a final report on how the grant funds were used and the benefits realized from the award. Grantees must submit a final financial report and a final performance report within 90 days after the end of the period of performance.

Article IX - FEMA Officials

Program Officer: The Program Specialist is responsible for the technical and programmatic monitoring of the scope of work and performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant please call the AFG help desk at 866-274-0960 to be directed to a specialist.

Grants Assistance Officer: The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. If you have any questions regarding your grant please call ASK-GMD at 202-271-2848 to be directed to a specialist.

Grants Management Division POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

Article X - Central Contractor Registration (CCR)

Recipients of an AFG grant are required Central Contractor Registration (CCR) in the SAM.gov system. Active participants in the Central Contractor Register ensure grantees are compliant with Federal regulations under the Federal Financial Accountability and Transparency Act (FFATA). CCR registration is free, and may take up to 5 to 10 business days to process. For help with registering in the CCR, please visit SAM.gov for more information.

ADDITIONAL REQUIREMENTS (IF APPLICABLE) (add coded characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Nancy Cannon at Nancy.Cannon@dhs.gov.



GLEN V. BIANCHINI
Council President

ORLANDO MERCADO
Council Vice President

Council Members
MICHELLE GENTEK
DAN HUTCHISON
KONKLIN T. SCHMIDT
SAMUEL M. SILER
TRACEY TROTTO

TOWNSHIP OF GLOUCESTER

1201 Chewy Landing - Horseman Rd., in Hider Land
P.O. Box 8, Gloucester, New Jersey 08012

(856) 225-4000 • FAX: (856) 374-3527 (Clerk)
FAX: (856) 374-3528 (Finance)

DAVID MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID E. CARLAMERE, ESQ.
Solicitor

ROSEMARY DINGIE
Township Clerk

TAX RATE

FIRE DISTRICT	2008	2009	2010	2011	2012	2013
GLENDORA #1	5.135	5.378	3.064	3.113	3.160	3.214
CHEWSLANDING#2	5.225	5.428	3.124	3.171	3.217	3.271
BLENHEIM #3	5.133	5.371	3.058	3.106	3.167	3.222
BLACKWOOD #4	5.299	5.544	3.147	3.200	3.248	3.302
LAMBS TERRACE#5	5.299	5.535	3.156	3.217	3.264	3.323
ERIAL #6	5.192	5.440	3.099	3.149	3.200	3.256

2013 BASE TAX RATE IS 3.135

SANDRA L. FERGUSON
TAX COLLECTOR



SECTION 1 (TO BE COMPLETED BY PAYEE)

Standard Form 1199A - Direct Deposit Sign-Up Form

OMB No 151-0007

A ORGANIZATION NAME
Gloucester Twp. Fire District 4

D TYPE OF DEPOSITOR ACCOUNT
Savings

ADDRESS (street, route, P.O. Box, APO/FPO)
14 W. Central Ave

E DEPOSITOR ACCOUNT NUMBER
3955903

CITY STATE ZIP CODE
Buckwood New Jersey 08012-2901

F TYPE OF PAYMENT
Other, Grant Award
20WY-2012-FW-00847

G NAME OF PERSON(S) ENTITLED TO PAYMENT
Michael R. Jones

G THIS BOX FOR ALLOTMENT OF PAYMENT ONLY (if applicable)

H CLAIM OR PAY ROLL ID NUMBER Suffix
P014 22-2123186

I TYPE AMOUNT

PAYEE JOINT PAYEE CERTIFICATION

I, the undersigned, am entitled to the payment identified above. By signing this form, I authorize my payment to be sent to the financial institution named below to be deposited to the designated account.

JOINT ACCOUNT HOLDERS' CERTIFICATION (optional)

I certify that I have read and understood the instructions, including the SPECIAL NOTICE TO JOINT ACCOUNT HOLDERS.

J SIGNATURE DATE
/ /

K SIGNATURE DATE
/ /

L SIGNATURE DATE
/ /

M SIGNATURE DATE
/ /

SECTION 2

N GOVERNMENT AGENCY NAME
Emergency Management Agency

O GOVERNMENT AGENCY ADDRESS
Ann. Assistance to Firefighters Grant Program
Grants Management Branch, Room 350-500 C Street SW, Washington, D.C. 20047

SECTION 3 (TO BE COMPLETED BY FINANCIAL INSTITUTION)

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ROUTING NUMBER CHECK DIGIT
031201360 3963816

DEPOSITOR ACCOUNT TITLE
Board of Fire Commissioners

FINANCIAL INSTITUTION CERTIFICATION

I, the undersigned, certify that the above address, name, and the account number and title, as representative of the above-named financial institution, agree to receive and deposit the payment identified above in accordance with 31 CFR Parts 101-11.9 and 110.

AA OR TYPE REPRESENTATIVE'S NAME

BB SIGNATURE OF REPRESENTATIVE

CC TELEPHONE NUMBER OR FAX

DD

EE

FF 856-768-6333

FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT

1. AGREEMENT NO. 2. AMENDMENT NO. 3. RECIPIENT NO. 4. TYPE OF ACTION 5. CONTROL NO.
 FEMA-2012-FH-00647 0 22-2123166 AWARD W45722971

6. RECIPIENT NAME AND ADDRESS 7. ISSUING OFFICE AND ADDRESS 8. PAYMENT OFFICE AND ADDRESS
 Gloucester Twp. Fire District 4 Grant Programs Directorate FEMA, Financial Services Branch
 14 W. Central Ave 500 C Street, S.W. 500 C Street, S.W., Room 723
 Blackwood Washington DC, 20472 Washington DC, 20472
 New Jersey, 08012-2901 FOC: Arlyce Powell 202-766-9523

9. NAME OF RECIPIENT PROJECT OFFICER PHONE NO. 10. NAME OF PROJECT COORDINATOR PHONE NO.
 Mark P. Reed 8562277731 Catherine Patterson 1-866-276-0960

11. EFFECTIVE DATE OF THIS ACTION 12. METHOD OF PAYMENT 13. ASSISTANCE ARRANGEMENT 14. PERFORMANCE PERIOD
 10/29/12 SI-270 Cost Sharing From 30-NOV-12 To 29-NOV-13
 Budget Period From 01-NOV-12 To 30-SEP-13

15. DESCRIPTION OF ACTION
 (1) State funding data for awards or financial changes:

PROGRAM NAME	CFDA NO.	ACCOUNTING DATA (ACCS CODE)	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION (+ OR -)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
EMERGENCY	97.003	2010-10-CO-11-P-000000-41010	50.00	\$146,276.00	\$146,276.00	\$0.00
TOTALS			50.00	\$146,276.00	\$146,276.00	\$0.00

(2) Funding changes other than funding data or financial changes, attach schedule and check here.

FOR DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (include address)

EMERGENCY PROGRAMS ARE NOT REQUIRED TO SIGN AND RETURN COPIES OF THIS DOCUMENT. HOWEVER, RECIPIENTS SHOULD PRINT AND KEEP A COPY OF THIS DOCUMENT FOR THEIR RECORDS.

FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited herein.

RECIPIENT SIGNATORY OFFICIAL (Name and Title) DATE
 N/A

FEMA SIGNATORY OFFICIAL (Name and Title) DATE
 20-A-10-13



Attachment # - 1199A

Direct Deposit Sign-up Form

Attachment Form 1199A

Attachment Form 1199A

Attachment

Listed below is the information you entered for the Direct Deposit Sign-up form. This information represents only the information required to be filled out in representative sign up form, and send it to the fund as

Department of Homeland Security
Emergency Preparedness and Response Directorate (EP&RD)
Crisis Management Branch
600 C Street, SW, Room 399
Washington, DC 20472

Attn: Assistance to Firefighters Grant Program

You must use the button below to print the 1199A document

[Print 1199A](#)

Remember that pending a copy of this form, you must send it to your financial institution.

Reference Award number: 2001-FI-00017

A. Organization Information

* Organization Name

Department of Homeland Security
600 C Street, SW

* Address 1

Address 2

* City

Washington

* State

Washington

* Zip code

20535-0001

* Telephone Number

202-271-7171

* E-mail

202-271-7171

NOTE: This information must match your 2001-2002 1199A

B. Name of person(s) to be paid

* Last Name

WILLIAMS

* First Name

R.

* Middle Name

MARCO

C. Date of payroll creation

* Month

07-2001

* Day

D. Type of Direct Deposit

Salary

NOTE: This information must match your 2001-2002 1199A

E. Account Information

* Security Number

202-271-7171

NOTE: This information must match your 2001-2002 1199A

* Depositor Account Number

101199A

NOTE: This information must match your 2001-2002 1199A

Use the "Print" button to print this form. Ask questions with the "Print" button.

10/21/11



Award Status

Final Award Package Final Award Package

Award Number: EIMY-2012-FH-C0517

Award Amount: \$146,200

Award accepted by Frank P. Potts on 10/13/11 Q1.

Comments: